

CHERITON BISHOP PARISH COUNCIL

Clerk: Rachel Hodder Higher Penstone Farm Colebrooke Crediton EX17 5JR

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Chairman: Councillor Dennis Milton

You are hereby invited to attend a virtual Meeting of **Cheriton Bishop Parish Council** which will be held on **Monday 8th February** at 7.30 pm for the purpose of transacting the business below. Due to Covid-19 restrictions the virtual meeting will be held using Zoom video technology as permitted under The Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.

Members of the public and press are invited to attend the meeting.

Rachel Hodder

Clerk

1st February 2021

Join Zoom Meeting:

<https://us02web.zoom.us/j/5246195777?pwd=bIVmWGlrQTRjRXdwcWdEdUZ0bzhiQT09>

Meeting ID: 524 619 5777

Passcode: 7qgaUy

AGENDA

- 1. To receive and accept apologies**
- 2. Co-option of Councillors** – to consider co-option to fill two vacancies
- 3. To receive Declarations of Interest:**
 - Councillors are reminded of the need to update their register of interests.
 - To declare any personal interests in items on the agenda and their nature
 - To declare any prejudicial interests in items on the agenda and their nature. (Councillors with prejudicial interests must leave the room for the relevant items).

4. Public Discussion: an opportunity for members of the public to make representations, answer questions and give evidence in respect of any item of business on the Agenda or raise issues for future consideration at the discretion of the Chairman. The period of time designated for public participation shall not exceed 10 minutes. Members of the public are not allowed to raise issues when the Council is in committee.

5. Engagement with residents – to consider ways of better engaging with residents

Cllr Wood to report

6. Cheriton Bishop Council Meeting Minutes 11th January 2020 - to consider the approval of the minutes as a correct record

7. Planning Consent 18/01633/OUT – Land at Little Mounson Cheriton Bishop – to consider a possible breach of planning consent and agree actions

Cllr Milton to report

8. Mid Devon District Council Planning Applications - to consider the following applications upon which Mid Devon District Council has asked the Council to comment:

Reference: 21/00086/HOUSE

Proposal: Insertion of loft windows in south and north elevations

Location: Fairview Cheriton Bishop

Applicant: Emma Benjamin

Reference: 21/00005/FULL

Proposal: Erection of a general purpose agricultural building (revised drawings) and retention of access and hardstanding (revised drawings)

Location: Woodland at NGR 278898 95235 Tillerton Steep Cheriton Bishop

Applicant: Mr R Lew Weisl

Reference: 21/00082/OUT

Proposal: Outline for erection of 1 dwelling, with all matters reserved

Location: Land at NGR 27701 93208 (Adj Glenthorne) Cheriton Bishop

Applicant: Mr M Ayre

Reference: 21/00076/CAT
Proposal: Notification of intention to reduce the height by 3m of trees by felling and laying to reinstate hedge to 2m height within a Conservation Area
Location: Land and buildings at NGR 277191 93626 (Scout Hut) Cheriton Bishop
Applicant: Dr Andrew Smith

9. Dartmoor National Park Authority Planning Application – to consider the following planning application upon which Dartmoor National Park Authority has asked the Council to comment:

Reference: 0048/21
Proposal: Amendment to roof of front porch and alterations to existing conservatory
Location: Jufair Cheriton Bishop
Applicant: Mr D Stephen

10. Mid Devon District Council Planning Decision – to note that Mid Devon District Council has granted permission for the following developments with conditions as filed:

Reference: 20/00619/FULL
Proposal: Conversion of agricultural building to a dwelling previously approved under 19/01374/PNCOU, change of use of agricultural land to residential, erection of a garage and landscaping
Location: Medland Farm Barn Cheriton Bishop
Applicant: Mr W Cull

Reference: 20/02105NMA
Proposal: Non-material amendment for 19/02129/TDC to allow addition of 2 windows in loft area of south and east elevations
Location: Fairview Cheriton Bishop
Applicant: Mr P Benjamin

11. Mid Devon District Council - to note that Mid Devon District Council has refused permission for the following development for reasons as filed:

Reference: 20/02033/PNCOU
Proposal: Prior notification for the change of use of 3 agricultural buildings to 5 dwellings under Class Q
Location: Land & buildings at NGR 276478 93950 (Crossways Farm) Cheriton Bishop
Applicant: Messrs M & J Chatfield

12. Grant Requests – to discuss and agree a policy for the consideration of grant requests (draft emailed on Councillors on 27th January)

13. Climate Change – to receive an update on climate change initiatives

Cllr Wood to report

14. Noticeboards – to discuss new/moved noticeboards and agree associated actions

Cllr Benjamin to report

15. Parish Council logo – to discuss the proposed logo (emailed to councillors on 19th January)

Cllr Wood to report

16. Flagpole – to consider whether to arrange a service for the village flagpole this year and the frequency of servicing

Clerk to report

17. Interim Devon Carbon Plan – to discuss the Interim Devon Carbon Plan which is under consultation and agree associated actions (link to Plan on PC website)

Cllr Westcott to report

18. Parish Council Facebook Page – to discuss and agree actions

Cllrs Ball/Benjamin to report

19. Internal Auditor – to resolve to agree the appointment of Mrs Penny Clapham as the Internal Auditor for the 2020/21 financial year

Clerk to report

20. Updated Parish Council policies – to agree the following updated/new policies which are to go on the website (circulated to councillors on 27th January):

Anonymous Correspondence (new)

Complaints Procedure (updated)

Freedom of Information Statement (new)

Model Publication Scheme (updated)

21. Parish Grass Cutting 2021/2 – to consider quotations received for grass cutting in the parish and appoint a contractor (quotations forwarded to councillors on 3rd February)

Clerk to report

22. Accounts 2020/21: to approve the following payments:

Payee	Budget	Amount
Clerk (refund for Zoom January)	Admin	£7.19
Clerk	Salary	£293.28
Cllr Wood (refund for seed)	Miscellaneous	£158.40
St Thomas	Newsletter	£115.12
MDDC (grass cutting)	R & M	£1001.98
Visionict	Website	£150
Clarity	Newsletter	£48.95

23. To receive a report from the Chairman: for information only

24. To receive reports from Councillors: for information only

25. To receive a report from Councillor Way (DCC): for information only

26. To receive reports from MDDC Councillors: for information only

27. Correspondence/Clerk's Report: to receive a report from the Clerk of correspondence received: for information only

28. Dates of Next Meetings: 8th March, 12th April, 10th May, 14th June