

CHERITON BISHOP PARISH COUNCIL

Clerk: Rachel Hodder Higher Penstone Farm Colebrooke Crediton EX17 5JR

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Chairman: Councillor Dennis Milton

You are hereby summoned to attend the virtual Annual Meeting of **Cheriton Bishop Parish Council** which will be held on **Wednesday 5th May at 7.00 pm** for the purpose of transacting the business below. Due to Covid-19 restrictions the virtual meeting will be held using Zoom video technology as permitted under The Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.

Members of the public and press are invited to attend the meeting.

Rachel Hodder

Clerk

26th April 2021

Join Zoom Meeting

<https://us02web.zoom.us/j/5246195777?pwd=bIVmWGlrQTRjRXdwcWdEdUZ0bzhiQT09>

Meeting ID: 524 619 5777

Passcode: 7qgaUy

AGENDA

- 1. To receive and accept apologies**
- 2. To elect the Chairman of the Council**
- 3. To elect the Vice Chairman/Chairmen of the Council**
- 4. To receive Declarations of Interest** – to receive declarations of personal interest and disclosable pecuniary interest in respect of items on this agenda
- 5. Public Participation** – to receive public comment on items on the agenda. A maximum of 10 minutes is allowed for this item
- 6. To review Committee structures and to confirm the members of each Committee**
- 7. To confirm the representative on the Newsletter Committee**
- 8. To review the Council's insurance policy**

9. To confirm the Council's Asset Register

10. To review the following policies/procedures:

Complaints Procedure 2021; Freedom on Information Statement 2021; Model Publication Statement 2021; Anonymous Correspondence Policy; Standing Orders 2019; Amendments to Standing Orders 2020; Retention of Documents; Code of Conduct 2019, Grant Giving Policy and Application Form 2021; Financial Regulations 2015; and Devon Home Choice

11. To agree the dates and times of Parish Council meetings for the next year:

10th May, 14th June, 12th July, 13th September, 11th October, 8th November, 13th December, 10th January, 14th February, 14th March, 11th April, 9th May

12. Date and time of next Annual Meeting – Monday 9th May 2022