



CHERITON BISHOP PARISH COUNCIL

Clerk: Rachel Hodder Higher Penstone Farm Colebrooke Crediton EX17 5JR

Telephone: 01363 85523

clerk@cheritonbishop-pc.org.uk

www.cheritonbishop-pc.org.uk

You are hereby summoned to attend the Annual Meeting of **Cheriton Bishop Parish Council** which will be held immediately following the Annual Parish Meeting (which starts at 6.30 pm) **Monday 9th May 2022** at Cheriton Bishop Village Hall for the purpose of transacting the business below. Members of the public and press are invited to attend the meeting. All those attending are requested to observe social distancing and wear masks when appropriate.

Rachel Hodder, Clerk

3rd May 2022

AGENDA

- 1. To elect the Chair of the Council and receive the Chair's Declaration of Office**
- 2. To receive and accept apologies**
- 3. To receive Declarations of Interest:**
 - Councillors are reminded of the need to update their register of interests
 - To declare any personal interests in items on the agenda and their nature
 - To declare any prejudicial interests in items on the agenda and their nature. (Councillors with prejudicial interests must leave the room for the relevant items)
- 4. Public Discussion:** an opportunity for members of the public to make representations, answer questions and give evidence in respect of any item of business on the Agenda or raise issues for future consideration at the discretion of the Chair. The period of time designated for public participation shall not exceed 10 minutes. Members of the public are not allowed to raise issues when the Council is in committee.
- 5. To elect the Vice Chair of the Council**
- 6. Cheriton Bishop Parish Council Annual Meeting Minutes 5th May 2021** - to consider the approval of the minutes as a correct record
- 7. To review the Council's Asset Register and Insurance Policy**
- 8. To review the Council's Risk Assessment and Open Spaces Risk Assessment**
- 9. To confirm Bank signatories**
- 10. Date of next Annual Meeting – Monday 8th May 2023**