

## CHERITON BISHOP PARISH COUNCIL

Clerk: Diane Shepherd, Squirrel Lodge, Colebrooke, EX17 5JH

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Chair: Mrs G Westcott

You are hereby invited to attend a Meeting of Cheriton Bishop Parish Council which will be held on Monday 11<sup>th</sup> September 2017 at 7.30pm at Spalding Village Hall, Cheriton Bishop for the purposes of transacting the following business.

In accordance with the Public Bodies (Admission to Meetings) Act 1960 members of the public are welcome to attend.

Diane Shepherd

6<sup>th</sup> September 2017

- 1. To receive and accept apologies**
- 2. To receive Declarations of Interest:** To receive declarations of personal interest and disclosable pecuniary interest in respect of items on this agenda
- 3. Public Participation:** To receive public comment on items on the agenda. A maximum of 10 minutes is allowed for this item.
- 4. Minutes of the Parish Council Meeting held on the 10<sup>th</sup> July 2017:** To approve and sign the minutes as a correct record
- 5. Mid Devon District Council:** MDDC has asked for comments from the Parish Council on the following planning applications:

Reference: 17/01147  
Proposal: Erection of replacement dwelling and garage with store above and change of use of agricultural land to residential ground  
Location: Fairview  
Applicant: Miss E Benjamin

Reference: 17/01261  
Proposal: Erection of Livestock building  
Location: Land at Fairview  
Applicant: Mr and Mrs Morish

Reference: 17/01262  
Proposal: LBC for the erection of porch following removal of existing  
Location: Sunny Cottage, Cheriton Bishop  
Applicant: Ms S Pettit

Reference: 17/01282  
Proposal: Replacement of Existing Windows on dwelling  
Location: Drummers Well  
Applicant: Mr A Cock

Reference: 17/01278  
Proposal: Erection of single story rear extension to include indoor swimming

pool, sauna and fitness suite  
 Location: Drummers Well  
 Applicant: Mr A Cock

Reference: 17/01277  
 Proposal: Erection of 2 single storey rear extensions and balcony at first floor level  
 Location: Drummers Well  
 Applicant: Mr A Cock

Reference: 17/01328  
 Proposal: Erection of Timber car port and store  
 Location: Wild Orchard, Cheriton Bishop  
 Applicant: Mr and Mrs Hiatt

**6. Mid Devon District Council: Planning Decisions:** To note that MDDC has approved the following Planning applications, with conditions as filed:

Reference: 16/01699  
 Proposal: Erection of 8 affordable dwellings with associated access, parking, drainage and landscaping  
 Location: Land at Yeoford Road, Cheriton Bishop  
 Applicant: Ms G Westcott

Reference: 17/01048  
 Proposal: Erection of agricultural storage and livestock building  
 Location: Drummers Well  
 Applicant: Mr A Cock

Reference: 17/01064/CLU  
 Proposal: CLU for existing use of dwelling in breach of agricultural occupancy condition (g) of planning permission 87/00530/OUT for a period in excess of 10 years  
 Location: Venbridge Farm, Cheriton Bishop  
 Applicants: Mr and Mrs Welham

Reference: 17/00969/LBC  
 Proposal: Installation of 4 replacement windows  
 Location: 1 Croft Cottages, Cheriton Bishop  
 Applicant: Mr Trevor Cook

**7. Dartmoor National Park Planning Authority:** To note that Dartmoor National Park Planning Authority had made the following Planning application, with conditions as filed:

Reference: 0300/17  
 Proposal: Demolish existing conservatory and erection of sun room extension,  
 Location: Arden Cottage  
 Applicant: Mr J Mount

**8. MDDC Planning Enforcement:** The Clerk to report on the response received from MDDC on concerns raised by the Council

**9. Road Warden Scheme:** Cllr Vooght to report

**10. Public Waste Bins:** Cllr Vooght to report about the emptying of public waste bins in the parish

11. **Defibrillator:** Cllr Vooght to report on next steps
12. **Parish Council Autumn Tidy Up 23<sup>rd</sup> September:** Cllr Endacott to report on this event
13. **Bus Shelter Project:** Cllrs to report on any outstanding matters re this project
14. **Archiving Village Records:** Cllrs to consider how this might best be achieved
15. **Parish Council Website:** To consider whether to develop further content for the website
16. **Zebra Crossing:** To consider a request from a parishioner
17. **Outdoor Gym Equipment:** Cllrs Vooght and Endacott to report on next steps
18. **Cheriton and Tedburn Scout Group: Tap Fund Application:** To decide on whether to support this Application
19. **MDDC: Code of Conduct/Standards Training:** To decide on attendance
20. **Dartmoor Local Plan Review:** To consider a response to the questionnaire
21. **External Audit 2016/17:** The Clerk to report on the results of the External Audit
22. **Banking Arrangements:** The Clerk to report
23. **Report from the Chairman:** To consider a report from the Chairman. For information only
24. **Report from Councillors:** To consider reports from Councillors. For information only
25. **Report from Cllr Heal (MDDC)**
26. **Report from Cllr Coren (MDDC)**
27. **Report from Cllr Way (DCC)**
28. **The Clerk:** To consider a report from the Clerk and any questions for the Clerk from Councillors
29. **Roads and Hedges in the Parish:** To receive reports from Councillors re the roads and hedges in the parish
30. **Police Report:** The Clerk to report
31. **Correspondence:** To receive Council correspondence:

*Items for Action:*

1. *MDDC Planning Correspondence*
2. *HMRC PAYE Website*
3. *CO-OP Bank: Request for information/verification*
4. *Dartmoor National Park Planning Correspondence*
5. *MDDC: Code of Conduct/Standards Training*
6. *Devon Community Resilience Forum: Invitation to event 22<sup>nd</sup> November*
7. *Community First: Correspondence queries re Council' insurance*
8. *Anne Barradine: Request for Zebra Crossing*
9. *Wendy Macfarlane: Query re forward housing plan in the parish*

*Items for Notes:*

1. *MDDC Parish Council Newsletters*
2. *Rural Services News*
3. *DALC Newsletters*
4. *Google Website report*
5. *NHS: Healthwatch Devon*
6. *Healthy People – monthly newsletter*
7. *MDDC: Press Releases*
8. *Devon and Cornwall Police: Project Griffin event*
9. *Children’s Hospice South West: Request for gardens to be open in 2018*
10. *ICO: Data Protection Registration*
11. *Co-op Banking: Correspondence re change of signatories*
12. *Correspondence with Tedburn PC Clerk re Moor Housing*
13. *Google reports on Council website*
14. *Devon Oil Collective – details*
15. *Devon Communities Together Conference*
16. *Devon Communities Together: Parish Plans*
17. *DCC: Traffic Notifications*
18. *Devon Communities Together: Information about Business Start Up Courses*
19. *Rural businesses on line survey*
20. *MDDC: Town and Parish Clerks Meeting*
21. *Devon Communities: Rural Futures Conference*
22. *Devon Communities: Training Courses*
23. *Vision ICT: Monthly website report*
24. *DALC: Annual Report*
25. *CHAT: New Hub for Housing Help*

**32. Budget and Accounts:** To receive a budget report:

**To note the following receipts:**

Marshall’s (Advert)	£10
Drew and Sons Funeral	£250

**To approve the following payments:**

Derek Madge Salary July	£358.24
Diane Shepherd (Salary July)	£208.42
HMRC (Paye July)	£52.10
Derek Madge Salary (August – including holiday pay)	£358.24
HMRC Derek Madge (July and August)	£179.20
Diane Shepherd (Salary August)	£282.64
HMRC (Paye August)	£70.66
Diane Shepherd (Salary September)	£353.30
HMRC (Paye September)	£70.66
Office 365	£59.99
Mouse	£11.69
Stamps	£3.36
Diane Shepherd (Travelling)	£32.40

**33. Public Open Session. For Information Only**

**34. Date and Time of Next Meeting:** October 9<sup>th</sup> at 7.30 pm