



CHERITON BISHOP PARISH COUNCIL

Clerk: Jane Clark. Tillerton Barn, Tedburn St Mary, Exeter EX6 6ER.

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Chair: Cllr O'Neill

You are hereby summoned to attend a meeting of **Cheriton Bishop Parish Council** which will be held at 7.45 pm on **Wednesday, 8th May, 2024** at

CHERITON BISHOP VILLAGE HALL

for the purpose of transacting the business below. Members of the public and press are invited to attend the meeting.

Jane Clark, Clerk

Published

26th April, 2024

AGENDA

- 1. To receive and accept apologies.**
- 2. To receive Declarations of Interest (see code of conduct and guidance notes)**
 - Councillors are reminded of the need to update their register of interests.
 - Declarations of any potentially prejudicial interests in agenda items, and their nature. (Councillors with such interests must leave the room for the relevant items).
 - Declarations of any other personal/non-registrable interests in items on the agenda and their nature.
- 3. Public Discussion:** an opportunity for members of the public to make representations, answer questions and give evidence in respect of any item of business on the Agenda or raise issues for future consideration at the discretion of the Chair. The period of time designated for public participation shall not exceed 10 minutes. Members of the public are not allowed to raise issues when the Council is in committee.
- 4. Planning**
 - 4.1 Reference:** 24/00493/FULL
Proposal: Erection of agricultural works dwelling to replace static caravan
Location: Greenacres, Cheriton Bishop.
 - 4.2 Reference:** 24/00562/HOUSE
Proposal: Erection of single storey extension following demolition of existing conservatory.
Location: 30A Glebelands Cheriton Bishop Exeter
 - 4.3 Reference:** 24/00514/HOUSE
Proposal: Replacement of conservatory roof with a tiled insulated roof.



Location: Holbrook Farm, Cheriton Bishop.

- 4.4. Reference:** 24/00574/FULL
Proposal: Siting of shepherd's hut for holiday use
Location: Land at NGR 274808 94555 The Paddocks, Cheriton Bishop

Planning Decisions

- 4.4 Proposal:** Erection of a dwelling following demolition of existing barn utilising the Class Q position.
Location: Crossways Farm, Cheriton Bishop.
Granted by Mid Devon District Council
- 4.5 Proposal.** Retention of a temporary rural works dwelling.
Location: Heartland Tillerton Steep.
Granted by Mid Devon District Council.
- 5. Cheriton Bishop Parish Council Meeting Minutes 11th March, 2024** - to consider the approval of the minutes as a correct record.
 - 6. To receive reports from MDDC Councillors** - for information only
 - 7. To receive a report from Devon County Councillor Letch (DCC)** - for information only. A copy has previously been circulated to councillors.
 - 8. To receive and approve the Certificate of Exemption for the Annual Governance and Accountability Return for the financial year 2023-2024.**
 - 9. To receive and approve the Annual Governance Statement for the financial year 2023-2024.**
 - 10. To receive and approve the Annual Accounting Statement for the financial year 2023-2024**
 - 11. To review and approve council documents – Standing Orders, Financial Regulations, Publication Scheme, Internal Controls, Risk Assessments for outdoor spaces, etc.**
 - 12. To receive and approve the Accounting Statements in the Annual Governance and Accountability Return for the financial year 2023-2024.**
 - 13. To consider what further work may be necessary following hedge-laying at the playground.** Cllr Cowley to report.



14. To consider which available training courses would be beneficial to the village and offered to volunteers, such snow clearance, village maintenance, etc. as requested in item 8 in the minutes of the March meeting.
15. To consider quotes for the Memorial Cross project and agree way forward as requested in item 11 of the minutes of March meeting.
16. To consider the quotes for work on the village gateway sign and agree way forward as requested on item 12 on the minutes of the March meeting.
17. To consider how best the parish council can support the development of a village archive as requested to be placed on agenda in item 15 of the minutes of the March meeting.
18. To consider if a response to the MDDC Town and Parish Charter is required. Document circulated prior to meeting.
19. To consider funding improvement project at Spalding Hall as requested in item 6 of March minutes.
20. Allotments. Update on project.
21. **Repairs & Maintenance** – to consider any repairs and maintenance needed for PC assets.
22. **Accounts** - to approve the following payments.

Payee	Service	AMOUNT	VAT	TOTAL
Mrs Jane Clark	Clerk's salary and working from home allowance for months March and April 2024	£338.96	No	£338.96
		339.16		£339.16
HMRC	Clerk's PAYE – Period 12 Back payment for outstanding amount 2023-2024 Payment for Period 1 2024	£84.40	No	£84.80
		£161.35		£161.35
		84.60		84.60
YPO	Newsletter paper	£73.40	£14.68	£88.08
Clarity Copiers	Newsletter paper	£68.59	£13.72	£82.31
		£111.00	£22.20	£133.20
Mid Devon District Council	Annual dog waste collection fee	£260.00	£52.00	£312.00
Lawrence Willson	Maintenance Cheriton Bishop Play Park	£120.00	No	£120.00
Devon Association of Local Councils	Annual subscription and affiliation feeMr	£255.00	£38.48 (part)	£293.48
Graham Dicker	Verge Maintenance (7 cuts) £470 and Play Park Maintenance (7 cuts) £595	£1015.00	No	£1015.00



RoSPA	Play Park annual safety inspection	£94.00	£18.80	£112.80
Spalding Hall	Hall hire and storage and collation	£68.00	No	£68.00
Devon Federation	Room hires on 23 rd June 2024 (inc £50 deposit – refundable)	£130.00	No	£130.00
Mrs Jane Clark reimbursement for ICO payment	Information Commissioner's Office for ICO registration	£40.00	No	£40.00
St Mary's Church	Donation towards new gates for the Church	£300.00	No	£300.00

23. To receive a report from the Chairman: for information only

24. To receive reports from Councillors: for information only

25. Correspondence/Clerk's Report: for information only

Dates of meetings (second Monday in the month) 7 pm at Spalding Hall for next three months – 10th June 2024 and 8th July 2024 and 9th September 2024.