

# Cheriton Bishop Parish Council

Clerk: Jane Clark. Tillerton Barn, Tedburn St Mary, Exeter EX6 6ER. Tel 07467 011595clerk@cheritonbishop-pc.org.uk [www.cheritonbishop-pc.org.uk](http://www.cheritonbishop.org.uk/) Chair: Cllr O’Neil

You are hereby summoned to attend a meeting of **Cheriton Bishop Parish** **Council** which will be held at 7.00 pm on **Monday, 10th March 2025** at **The Spalding Hall, Cheriton Bishop** for the purpose of transacting the business below. Members of the public and press are invited to attend the meeting.

**Jane Clark, Clerk Published 4th March, 2025**

# AGENDA

1. **To receive and accept apologies.**

1. **To receive Declarations of Interest (see code of conduct and guidance notes)**

* Councillors are reminded of the need to update their register of interests.
* Declarations of any potentially prejudicial interests in agenda items, and their nature. (Councillors with such interests must leave the room for the relevant items).
* Declarations of any other personal/non-registrable interests in items on the agenda and their nature.

1. **Public Discussion:** an opportunity for members of the public to make representations, answer questions and give evidence in respect of any item of business on the Agenda or raise issues for future consideration at the discretion of the Chair. The period of time designated for public participation shall not exceed 10 minutes. Members of the public are not allowed to raise issues when the Council is in committee.

1. **Planning**

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| --- |
| 0067/25 Pocombe Cottage, Cheriton Bishop |
| Replacement single storey rear extension, new first floor window serving existing bedroom and associated works |

1. **Cheriton Bishop Parish Council meeting 10TH February, 2025** - to consider approval of the February meeting minutes as a correct record.

1. **To receive reports from MDDC Councillors -** for information only**.**

1. **To receive a report from Devon County Councillor Letch (DCC) -** for information only.

1. **To discuss plans for the annual 'bring and share' Village Party 2025 that is sponsored by the parish council.**

Cllr. O’Neill

1. **Repairs & Maintenance** – to consider any repairs and maintenance needed for PC assets.

1. **Accounts -** to approve the following payments.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Payee** | **Service** | **AMOUNT** | **VAT** | **TOTAL** |
| Mrs Jane Clark | Clerk’s salary and home working allowance | £378.02 | No | £378.02 |
| HMRC | Clerk’s PAYE | £88.00 | No | £88.00 |
| ***~~VisionICT~~*** | Hosted email accounts for Mary 2025-April 2026 | £80.00 | £16.00 | £96.00 |
| Clarity Copiers Ltd | Black and colour pages for newsletter | £34.91 | £6.98 | £41.89 |
| YPO | Printing equipment misc stationery for newsletter | £208.55 | £41.71 | £250.26 |
| Mrs Jane Clark | Travel expenses and misc office expenses | £71.23 | No | £71.23 |

1. **To receive a report from the Chairman:** for information only**.**

1. **To receive reports from Councillors:** for information only.

1. **To receive report from clerk:** for information only.

**Dates of next three meeting (second Monday of the month at Spalding Hall)**  14 April, 12 May and 9th June 2025