



## CHERITON BISHOP PARISH COUNCIL

Clerk: Jane Clark. Tillerton Barn, Tedburn St Mary, Exeter EX6 6ER.

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Chair: Cllr O'Neil

Councillors, you are hereby summoned to attend a meeting of **Cheriton Bishop Parish Council** which will be held at **7.00 pm** on **Monday, 9<sup>th</sup> June 2025** at **The Spalding Hall, Cheriton Bishop** for the purpose of transacting the business below. Members of the public and press are invited to attend the meeting.

**Jane Clark, Clerk**

**Published 3<sup>rd</sup> June 2025.**

### AGENDA

1. To receive and accept apologies.
2. To receive Declarations of Interest (see code of conduct and guidance notes) Councillors are reminded of the need to update their register of interests. Declarations of any potentially prejudicial interests in agenda items, and their nature. (Councillors with such interests must leave the room for the relevant items). Declarations of any other personal/non-registrable interests in items on the agenda and their nature.
3. Public Discussion: an opportunity for members of the public to make representations, answer questions and give evidence in respect of any item of business on the Agenda or raise issues for future consideration at the discretion of the Chair. The period of time designated for public participation shall not exceed 10 minutes. Members of the public are not allowed to raise issues when the Council is in committee.

#### 4. Planning

##### 4.1

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| 25/00528/CLU Certificate of lawfulness for the existing use of a caravan as a dwelling and associated garden area for a period in excess of 10 years. |
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| Caravan Oakfields, Cheriton Bishop. |
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##### 4.2

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| 25/0098/FULL Erection of single storey front extension. |
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| Cheriton Bishop & Teign Valley Practice The Surgery Cheriton Bishop |
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#### Planning Decisions

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| 25/00388/FULL - Use of three existing holiday lets as permanent unrestricted residential dwellings following demolition of an agricultural building utilising the Class Q fallback position |
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| Land and Buildings at NGR 274687 94504 (South Pitton Farm) Cheriton Bishop |
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Granted by Mid Devon District Council

5. To consider the draft minutes of the May Parish Assembly, AGM and Parish Council meetings as correct records.
6. To receive reports from MDDC Councillors - for information only.
7. To receive a report from Devon County Council (DCC) - for information only.
8. Update on the School's Year 6 Civic Award project.



9. To consider and approve the council's response to recent complaints made about light pollution on Woodpecker Way. (See item 3 of the minutes of the 12 May 2025 Annual Assembly meeting).
10. To consider and approve the council's response to recent complaints made on social media about people parking on the bus stop site in the village and consequently obscuring the view for pedestrians crossing the road and use the bus service. (See item 3 of the minutes of the 12 May 2025 Annual Assembly meeting).
11. To consider the complaints about the cutting of the hedges in Church Lane as part of the work on the new housing development and any further action.
12. Repairs & Maintenance – to consider any repairs and maintenance needed for PC assets.
13. To receive and approve the bank reconciliation as at 31st May 2025.
14. To review and approve the formal documents of the parish council, update and publish on the website.

15. Accounts - to approve the following payments.

| Payee  | Service   | AMOUNT    | VAT     | TOTAL     |
|--|---|-----------|---------|-----------|
| Mrs Jane Clark                                     | Clerk's salary and home working allowance                 | £378.02   | No      | £378.02   |
| HMRC   | Clerk's PAYE  | £91.45    | No      | £91.45    |
| Spalding Hall                                      | Newsletter storage and collation                          | £53.00    | No      | £53.00    |
| Spalding Hall                                      | Hall hire   | £15.00    | No      | £15.00    |
| Glasdon  | Two benches for Memorial Cross area                       | £1,630.66 | £326.13 | £1,956.79 |
| Clear Councils                                     | Parish council annual insurance fee                       | £881.24   | No      | £881.24   |
| Cheriton Bishop Baby and Toddler Group (K. Wilson) | Donation towards equipment                                | £250.00   | No      | £250.00   |
| David Yelland                                      | To build gate, replace posts and fencing at Village Green | £428.67   | No      | £428.67   |
| Clarity Copiers                                    | Newsletter items  | £45.39    | £9.08   | £54.47    |
| Play Safety  | Annual risk assessment for play area                      | £96.00    | £19.20  | £115.20   |
| Lawrence Wilson                                    | Mowing and strimming (Feb and May)                        | £200      | No      | £200      |

16. To receive a report from the Chairman: for information only.
17. To receive reports from Councillors: for information only.
18. To receive report from clerk: for information only.

Dates of next three meetings (second Monday of the month) at Spalding Hall 14th July 2025, no August meeting, 8<sup>th</sup> September 2025 and 13<sup>th</sup> October 2025