

CHERITON BISHOP PARISH COUNCIL

Clerk: Diane Shepherd, Squirrel Lodge, Colebrooke, EX17 5JH

Telephone: 01363 85051/07565 350457

clerkcheritonbishopparishcouncil@outlook.com

www.cheritonbishop-pc.org.uk

Chair: Mrs G Westcott

You are hereby invited to attend a Meeting of Cheriton Bishop Parish Council which will be held on Monday April 9th at 7.30pm at Spalding Village Hall, Cheriton Bishop for the purposes of transacting the following business.

In accordance with the Public Bodies (Admission to Meetings) Act 1960 members of the public are welcome to attend.

Diane Shepherd

4th April 2018

1. **To receive and accept apologies**
2. **To receive Declarations of Interest:** To receive declarations of personal interest and disclosable pecuniary interest in respect of items on this agenda
3. **Public Participation:** To receive public comment on items on the agenda. A maximum of 10 minutes is allowed for this item.
4. **Minutes of the Parish Council Meeting held on the 12th February 2018:** To approve and sign the minutes as a correct record
5. **Report from Cllr Way (DCC)**
6. **Report from the Chair:** To consider a report from the Chair. For information only
7. **Report from Councillors:** To consider reports from Councillors. For information only
8. **Report from Cllr Heal (MDDC)**
9. **Report from Cllr Coren (MDDC)**
10. **Mid Devon District Council: Planning Applications:** MDDC has asked for comments on the following Planning Applications:

Reference:	18/00247
Proposal:	Conversion of Integral garage to habitable room
Location:	Croft House
Applicant:	Mr and Mrs I Wood
Reference:	18/00432
Proposal:	Repositioning of Vehicular Access
Location:	Croft House
Applicant:	Mr and Mrs I Wood
11. **Dartmoor National Park: Planning Applications:** DNP has asked for comments on the following Planning Application:

Reference: 0131/18
Proposal: Farm workers dwelling
Location: Jervis Farm
Applicant: Mr A Retter

12. **Mid Devon District Council: Planning Decisions:** MDDC has approved the following planning applications with conditions as filed:

Reference: 18/00043
Proposal: Change of Use of land and building from agricultural to use class B8 (Storage) and B1 (Office)
Location: Thorne Cross Farm, Cheriton Bishop
Applicant: Mr M Banforth

13. **Defibrillator:** Cllr Vooght to report on progress

14. **Newsletter Printer:** To consider a replacement printer for the Newsletter

15. **Data Protection Regulations May 2018:** The Clerk to report on implementation of the new regulations

16. **Annual Parish Meeting:** To agree a date for the Annual Parish Meeting

17. **Roads and Footpaths in the Parish:** To consider issues relating to roads and Footpaths in the parish including:

1. the Footpath from Hescane Park
2. the Road to Hittisleigh Mill
3. Drains and blocked gullies in the parish
4. Trees on the Village Green
5. Email from parishioner re Southcombe Hill

18. **Correspondence:** To receive Council correspondence:

Items for Action:

1. *MDDC Planning Correspondence*
2. *Lloyds Banking correspondence*
3. *Enquiry from parishioner re trees on the Village Green*
4. *Dartmoor Planning Correspondence*
5. *Data Protection Registration*
6. *Communications re the Village Green grass cutting*

Items for Note:

1. *Voluntary Voice elections*
2. *Dartmoor Rangers update*
3. *Voluntary Voice Elections 2018*
4. *Involve: Emergency First Aid at Work 2nd May*

19. **Budget and Accounts:**

To note the following receipts:

Precept (first half)	£5950.34
Council Tax Support Grant	£49.66

To approve the following payments:

Diane Shepherd (Salary April)	£291.41
HMRC (PAYE April)	£72.85
Diane Shepherd (Travelling)	£17.55
Stamps (Recorded Delivery and 12 2 nd class stamps)	£9.12 and £1.89
Defibrillator costs	£2075, £792
Data Protection Registration	£35
Additional insurance premiums (Defib and Telephone Box)	£17.42, £16.80
Newsletter printing (Project Heating)	£148.19
Condolence Card	£2.95

20. **Committees:** To consider the need to set up any Committees of the Council
21. **Internal Audit 2017/18:** To consider the implementation of the recommendations made by the Internal Auditor
22. **Asset Register:** To review the asset register
23. **Items for the Next Agenda:** To identify items for the next agenda
24. **Public Open Session. For Information Only**
25. **Date and Time of Next Meeting:** May 14th to include the Annual Meeting