

CHERITON BISHOP PARISH COUNCIL

Clerk: Diane Shepherd, Squirrel Lodge, Colebrooke, EX17 5JH

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You are hereby invited to attend the Annual Meeting of Cheriton Bishop Parish Council which will be held on Monday May 13th 2019 at 7.15 pm at Spalding Village Hall, Cheriton Bishop for the purposes of transacting the following business.

In accordance with the Public Bodies (Admission to Meetings) Act 1960 members of the public are welcome to attend.

Diane Shepherd, Clerk

7th May 2019

1. **To elect the Chairman of the Council and to receive the Chairman's Declaration of Acceptance of Office**
2. **To elect the Vice Chairman and to receive the Vice Chairman's Declaration of Acceptance of Office**
3. **To receive the Councillors Declarations of Acceptance of Office**
4. **To receive and accept apologies**
5. **To receive Declarations of Interest:** To receive declarations of personal interest and disclosable pecuniary interest in respect of items of this agenda.
6. **Public Participation:** To receive public comment on items on the agenda. A maximum of ten minutes is allowed for this item.
7. **To consider whether to retain Committees and if so which Councillors will serve on each Committee:**
 - a. **Planning**
 - b. **Finance/Human Resources**
8. **To confirm representatives on the following organisations: Newsletter Committee**
9. **To confirm the Council's Asset Register**
10. **To review the Council's Insurance policy**
11. **To review the Council's Standing Orders**
12. **To review the Council's Financial Regulations**
13. **To affirm eligibility for the General Power of Competence**

- 14. To review the Council's complaints procedure**
- 15. To review and decide on amendments to Council policies: GDPR**
- 16. To confirm the process for filling the vacancy on the Parish Council**
- 17. Date and Time of Next Annual Meeting: May 11th 2020**