

CHERITON BISHOP PARISH COUNCIL

Clerk: Diane Shepherd, Squirrel Lodge, Colebrooke, EX17 5JH

Telephone: 01363 85051/07565 350457

[clerk@cheritonbishop-pc.org.uk](mailto:clerk@cheritonbishop-pc.org.uk)

[www.cheritonbishop-pc.org.uk](http://www.cheritonbishop-pc.org.uk)

Chair: Mr D Tripp

You are hereby invited to attend a Meeting of Cheriton Bishop Parish Council which will be held on Monday June 10th 2019 at 7.30pm at Spalding Village Hall, Cheriton Bishop for the purposes of transacting the following business.

In accordance with the Public Bodies (Admission to Meetings) Act 1960 members of the public are welcome to attend.

Diane Shepherd

4<sup>th</sup> June 2019

1. **To receive and accept apologies**
2. **To receive Declarations of Interest:** To receive declarations of personal interest and disclosable pecuniary interest in respect of items on this agenda
3. **Public Participation:** To receive public comment on items on the agenda. A maximum of 10 minutes is allowed for this item.
4. **Minutes of the Cheriton Bishop Annual Meeting held on the 13<sup>th</sup> May 2019:** To approve and sign as a correct record
5. **Minutes of the Cheriton Bishop Council Meeting held on the May 13<sup>th</sup> 2019:** To approve and sign as a correct record
6. **Co-option of Councillor:** The Clerk to report
7. **Report from Cllr Way (DCC):** For Information Only
8. **Report from the Chair:** To consider a report from the Chair. For information only
9. **Report from Councillors:** To consider reports from Councillors. For information only
10. **Report from Cllr Penny (MDDC):** For Information Only
11. **Report from Cllr Coren (MDDC):** For Information Only
12. **MDDC Planning Applications:** MDDC has asked for comments on the following applications:
  - Reference: 19/00816
  - Proposal: CLU for the existing use of agricultural land as domestic garden for a period in excess of 10 years
  - Location: Crossways Farm
  - Applicant: Mr M Chatfield
  - Reference: 19/00850
  - Proposal: LBC for alterations to fenestration to Barn

Location: Wolfgar Farm  
Applicant: Mrs Ruth Salmon

13. **MDDC Planning Decisions:** Mid Devon District Council has approved the following application

Reference: 18/01924  
Proposal: CLU for the siting of a single mobile unit for residential occupation and use of ancillary garden area for a period in excess of 10 years  
Location: Sunnymeade, Cheriton Bishop  
Applicant: Mr M Palfrey

14. **Notification of Appeal:** MDDC has given notification that an appeal has been made to the Secretary of State following the refusal of the following application:

Reference: 19/00261  
Proposal: Permission in Principle for the erection of 1 dwelling  
Location: Land at Fairview  
Applicant: Mr P Benjamin

15. **Internal Auditor's Report 2018/19:** To receive and note the Internal Auditors Report
16. **Annual Governance Statement 2018/19:** To complete and approve the Annual Governance Statement
17. **Accounting Statements 2018/19:** To approve the Accounting Statements 2018/19
18. **Annual Accounts 2018/19:** To approve the Annual Accounts 2018/19
19. **Certificate of Exemption 2018/19:** To Certify that the Council is exempt from a limited audit review
20. **Budget 2019/20:** To approve the budget for 2018/19
21. **Devon Air Ambulance Night Landing Sites:** Cllr Dicker to report
22. **Section 106 Monies:** Cllr Vooght to report on a future project. The Council to respond from request from MDDC
23. **Repairs and Maintenance in the Parish:** Cllr Dicker to report
24. **Autumn Village Tidy:** To agree a date
25. **Roads and Footpaths in the Parish:** To consider issues relating to roads and Footpaths in the parish including communication with Devon Highways
26. **Correspondence:** To consider the report circulated by the Clerk
27. **Accounts:**

**To approve the following payments:**

Diane Shepherd (Salary June)	£321.21
HMRC (PAYE June)	£80.20
Diane Shepherd (Travelling)	£17.55
Phone rental (May)	£6.79
Clarity	£84.67
Flag Shop	£13.20

Office stationery	£11.53
Office furniture contribution	£59.10
McCleod and Tonkin (Internal Audit)	£120

**28. Items for the Next Agenda:** To identify items for the next agenda

**29. Public Open Session. For Information Only**

**30. Date and Time of Next Meetings: July 8<sup>th</sup> at 7.30 pm**