

## CHERITON BISHOP PARISH COUNCIL

### Minutes of the Cheriton Bishop Parish Council Meeting held on the 14th of September 2020 using virtual Zoom technology as permitted by the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England & Wales) Regulations 2020

**Present:** Cllr Milton (Chairman), Cllr Bastyan, Cllr Dicker, Cllr Salmon, Cllr Westcott, Cllr Wood, Cllr Coren (MDDC), and Cllr Way (DCC)

**In Attendance:** The Clerk

**1. To receive and accept apologies:**

Apologies had been received from Cllr Penny (MDDC).

**2. Co-option to Council to fill two vacancies:**

It was **resolved** to co-opt Ruth Salmon and Gill Westcott onto the Council (Proposed – Cllr Bastyan, Seconded – Cllr Dicker)

**3. To receive declarations of interest – to receive declarations of personal and disclosable pecuniary interest in respect of items on the Agenda:**

There were no declarations of interest.

**4. Public Involvement: to receive public comment on items on the Agenda:**

No members of the public were in attendance.

**5. Cheriton Bishop Council Meeting Minutes 14<sup>th</sup> July 2020 – to consider the approval of the minutes as a correct record:**

It was **resolved** to approve and sign the minutes as a correct record

**6. Mid Devon District Council – Planning Applications – to consider the following applications upon which MDDC had asked the Council to comment:**

Reference: 20/01296/FULL  
Proposal: Change of Use of agricultural land to domestic driveway  
Location: Land at Sunny Cottage, Cheriton Bishop  
Applicant: S Pettitt

It was **resolved** to support this application.

Reference: 20/01292/FULL  
Proposal: Removal of Condition 3 to 01/01225/FULL relating to holiday occupancy to allow full residential use and removal of condition 4 relating to health studio  
Location: Stable Barn, Lewdon Barn  
Applicant: D Dodgeon

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It was resolved to be neutral in respect of this application.

Reference: 20/01149/FULL & 20/01150/LBC  
Proposal: Erection of a single storey extension (revised scheme)  
Location: Bramley Cottage, Horselake Farm  
Applicant: A Barradine

It was **resolved** to object to this application and fully support the Planning Officer's enforcement of compliance with all conditions

**7. Dartmoor National Park Authority - Planning Decision:**

It was noted that the DNPA had granted permission for the following development with conditions as filed:

Reference: 0268/20  
Proposal: Construction of tennis court and associated works  
Location: Higher Eggbeer, Cheriton Bishop  
Applicant: Mr A Scott-Lawson

**8. Mid Devon District Council – Planning Decision:**

It was noted that MDDC had granted permission for the following development with conditions as filed:

Reference: 20/00824/FULL  
Proposal: Erection of an agricultural storage barn  
Location: Land at Wolfgar Barn, Cheriton Bishop  
Applicant: Mr A Rhind

**9. Vacancies for two Councillors – to consider the applications received for the two vacancies:**

After consideration of the applications which were both very worthy it was **resolved** to request Emma Benjamin to join the Parish Council as a Councillor. **Clerk** to arrange co-option at the October meeting. As he is a relatively new resident of the parish it was **resolved** to ask Toby Ball to attend the next meeting as member of the public so that he can get to know the Parish Council before consenting to co-option. **Clerk** to action.

**10. First Aid Course – to consider whether to run a First Aid course for local residents:**

Cllr Milton reported that 10 people have indicated that they would be interested in attending a First Aid Course when it can be arranged and Covid-19 restrictions allow.

**11. Mid Devon Local Plan and new settlement area for Cheriton Bishop: to discuss**

Cllr Wood reported on the Mid Devon Local Plan which was adopted by MDDC on 29<sup>th</sup> July and covers the period 2013 to 2033. The Plan sets out where development, including new homes, shops, schools, employment and infrastructure can take place

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and which parts of Mid Devon will be protected. It identifies a piece of land off Church Lane in Cheriton Bishop for the potential development of 20 dwellings. The Parish Council is not aware that any applications to build on the land have been made. It may be that no applications will be made but if they are local people and the Parish Council will be able to comment. More details of the plan can be found on the MDDC website: <https://www.middevon.gov.uk/residents/planning-policy/local-plan-history/>

- 12. Traffic Speed and Noise in Cheriton Bishop and on local roads:** to consider next steps

The Clerk reported on further contact from a parishioner regarding excessive traffic noise and speed particularly on the old A30. Information has been received from the PCSO and the police have carried out some checks but these were not at times when the problem usually occurs, which is on weekends. **Cllr Way** (DCC) will contact the Highways team at DCC to make enquiries about what can be done. **Clerk** to update parishioner

- 13. Cheriton Bishop Handbook and volunteers list:** to consider whether to compile

Cllr Wood offered to write a handbook for the Parish Council, which would contain information about Parish Council business and property and could be used as a reference guide for Councillors, particularly those who have newly joined. It was **resolved** that this would be very useful. **Cllr Wood** to action.

- 14. DCC Local Outbreak Management Plan** – to consider the role of the Parish Council and any action to be taken:

The Clerk reported that she had attended a Devon Communities Together Focus Group which aimed to support community preparedness and awareness around the DCC Local Outbreak Management Plan. **Clerk** to liaise with Cllr Salmon regarding Cheriton Bishop Support Group.

- 15. Proposed planning reforms** – to discuss the proposed reforms and their implications:

Cllr Westcott summarised the Government's recently announced Planning for the Future Consultation which proposes reforms to streamline the planning system and make it easier to engage with digitally. **Cllr Westcott** to write a short piece for the monthly Newsletter to inform parishioners and ask for comments before the Council responds to the Consultation. **Clerk** to put on CB Facebook page.

- 16. MDDC & Mid Devon Town and Parish Charter** – to consider the Charter and whether to comment upon it:

The Clerk reported that the Charter is due for review. **Councillors** will contact Clerk if they have any comments. The consultation period ends on the 30<sup>th</sup> September.

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**17. Climate Change** – to receive an update on Climate Change initiatives:

Cllr Wood reported that she had attended a Climate Change Conference on transport. This focused on what parish communities can do to reduce CO2 levels. It was **resolved** that **Cllr Wood** will put together a proposal for an initiative involving the Parish Council, school and the PTA to encourage local children to walk to school when possible.

**18. Devon Air Ambulance (DAA) Landing Site** – to receive an update/consider next steps:

Cllr Dicker reported that DAA had not given an update on progress. He had spoken to the owner of the potential site but he also had no news. **Clerk** to contact DAA.

**19. Dual Use Bins to encourage recycling:** to consider registering an interest with MDDC to upgrade existing bins

It was **resolved** to register an interest. **Clerk** to action.

**20. Scheduling Parish Council activity** – to consider the use of a year planner to assist with planning and achievement:

It was **resolved** that a year planner would be very helpful. **Cllr Wood and the Clerk** to action.

**21. Accounts 2020/21** – to approve the following payments and receipts:

The following payments were approved:

Payee	Amount	Allocated Budget
Zoom Software (July) (refund to clerk)	£7.19	Administration
Zoom Software (August) (refund to clerk)	£7.19	Administration
Cartridge People (refund to clerk)	£22.45	Administration
Clerk (July)	£284.48	Salary
Clerk (August)	£284.48	Salary
Spalding Hall	£108	Newsletter
Clarity	£85.28	Newsletter
St Thomas	£58.71	Newsletter
DALC	£54	Training

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**22. To receive a report from the Chairman (for information only):**

No progress has been made on renewing the surface of the War Memorial. **Cllr Way** will pass on contact details for Steve Tucker of Highways. For insurance purposes, a replacement value of £275 plus Vat has been given for the Chain of Office plus £100 for the special ribbon. **Clerk** to amend Insurance Schedule. A parishioner at Moore Park requested help to get BT to deal with a dropping and very noisy access cover in the road.

**23. To receive a report from Councillors (for information only):**

Cllr Bastyan reported that she had been contacted about grass cutting and hedge trimming at Glebelands. Cllr Coren explained that MDDC does not collect grass clippings but he will make enquiries about the frequency of hedge trimming.

Cllr Wood reported that a parishioner had offered to help with inspection of the Glebelands Play Area equipment when the Council has taken over responsibility.

Cllr Dicker reported that a local landowner has provisionally offered some land for allotments if there is interest. **Clerk** to put forward the idea on the Facebook page and in the newsletter and ask interested parishioners to contact her.

**24. To receive a report from Councillor Way (DCC): (for information only)**

Cllr Way updated Councillors on the work of the Scrutiny Committee and Track and Trace. Winter planning for the flu vaccine programme is underway and surgeries are expecting the vaccine to be available at the end of the month.

**25. To receive a report from MDDC Councillor (for information only):**

Bearing in mind the recent Covid-19 restrictions, Cllr Coren asked for clarification as soon as possible on whether the Village Clean Up will take place on the 26<sup>th</sup> of September.

**26. Correspondence: to receive a report from the Clerk of correspondence received:**

The Accessibility Statement is on the website. The Public Inspection period for the 2019/20 accounts has ended with no requests from the public.

**27. Dates of Next Meetings: (to be on Zoom unless agreed otherwise)**

12<sup>th</sup> October, 9<sup>th</sup> November, 14<sup>th</sup> December, 11th January, 8<sup>th</sup> February, 8

Signed .....

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