



CHERITON BISHOP PARISH COUNCIL

Minutes of the Cheriton Bishop Parish Council Annual Meeting held at Cheriton Bishop Village Hall on Monday 9th May 2022

Present: Cllr Benjamin (Chair), Cllr Edwards, Cllr O’Neill. Cllr Salmon, Cllr Westcott, Cllr Letch (DCC) and Cllr Coren (MDDC)

In attendance: the Clerk

1. To elect the Chair of the Council and receive the Chair’s Declaration of Office

Cllr Benjamin was elected as Chair until the June Parish Council Meeting (proposed – Cllr Salmon, seconded – Cllr Westcott). The Chair’s Declaration of Office was received. **To go on the June agenda.**

2. To receive and accept apologies:

None received

3. To receive declarations of personal and disclosable pecuniary interests in respect of items on the agenda

None

4. Public Discussion – an opportunity for members of the public to make representations, answer questions and give evidence in respect of any item on the agenda

None

5. To elect the Vice Chair of the Council

Carried over to the June Parish Council meeting.

6. Cheriton Bishop Parish Council Meeting Minutes 5th May 202 – to consider the approval of the minutes as a correct record

It was **resolved** to approve the minutes as a correct record.

7. To review the Council’s Asset Register and Insurance Policy

Clerk to add three smokers’ bins to the Asset Register. Insurance policy reviewed and **Clerk** to pay the renewal premium.

8. To review the Council’s Risk Assessment and Open Spaces Risk Assessment

Cllr O’Neill suggested the level of risk should be amended to evaluate the likelihood AND seriousness of each risk. **Clerk** to action.

9. To confirm bank signatories

Confirmed as Cllr Benjamin, Cllr Edwards and Cllr O’Neill

10. Date of Next Meeting: 8th May 2023

Signed Dated