

CHERITON BISHOP PARISH COUNCIL

Minutes of the Cheriton Bishop Parish Council Meeting held on Monday 11th December 2017 at 7.30 at Spalding Hall, Cheriton Bishop

Present: Cllrs Gill Westcott (Chair), Chris Carter, Dennis Milton, David Tripp, Bastyan, Derek Coren (MDDC) and Nick Way (DCC)

In Attendance: D Shepherd (Clerk)

17/18 207 To receive and accept apologies

Apologies were received and accepted from Cllr Vooght, Endercott, Dicker and Heal (MDDC)

17/18 208 To receive Declarations of Interest: To receive declarations of personal interest and disclosable pecuniary interest in respect of items on this agenda

There were no Declarations of Interest

17/18 209 Public Participation: To receive public comment on items on the agenda. A maximum of 10 minutes is allowed for this item

There were no members of the public present

17/18 210 Minutes of the Parish Council Meeting held on the 13th November 2017: To approve and sign the minutes as a correct record

It was **resolved** to approve and sign the minutes as a correct record (Proposed Cllr Westcott)

17/18 211 Report from Cllr Way (DCC)

Cllr Way reported on the closure of the A377 at Chapel Down for one month from the 15th January, on further budget cuts at DCC and advised on the letter from the League of Friends to DCC about the further downgrading of Crediton Hospital. In relation to Crediton Hospital the Cllrs agreed to maintain a watching brief

17/18 212 Report from the Chair: To consider a report from the Chairman. For information only

There was no report from the Chair

17/18 213 Report from Councillors: To consider reports from Councillors. For information only

Cllr Carter reported that the School had had an Ofsted Inspection and the report was expected at the end of the month. Cllr Bastyan asked if the footpath at the end of Hescane Park on to the main road could be adopted. The Clerk was asked to write to the County Solicitor

17/18 214 Report from Cllr Coren (MDDC)

Cllr Coren reported that the Dog Fouling previously noted was not a problem currently but that new incidents had been reported at Woodbrooke Road and that he would be putting up signs in the area. He also reported on the continuing budget cuts at MDDC and MDDC's venture into property investment to increase revenues

17/18 215 Mid Devon District Council: Planning Decisions: It was noted that MDDC had approved the following Prior Approval

Reference: 17/01609

Proposal: PN for Change of Use of Agricultural building to dwelling under Class Q

Location: The Front Barn, Cheriton Farm
Applicant: Mr J Dobin

17/18 216 Mid Devon District Council: Permitted Development Planning Decision: It was noted that MDDC had decided that the following was not permitted development:

Reference: 17/01311
Proposal: PN for Change of Use of Agricultural building to dwelling under Class Q
Location: Southcombe Cross Barn
Applicant: Mr C Drake

17/18 217 Dartmoor National Park: Planning Applications:

Reference: 0583/17
Proposal: CLU for Demolition of two chimneys, porch and erection of extension
Location: Three Gates, Cheriton Bishop
Applicant: Mr P Saunders

It was **resolved** to support this application (Proposed Cllr Westcott)

17/18 218 Budget 2018/19: To agree the budget for 2018/19

It was **resolved** to approve the budget for 2018/19 (Proposed Cllr Westcott)

17/18 219 Precept Request 2018/19: To agree the precept request for 2018/19

Cllrs discussed future expenditure including supporting the Road Warden Scheme, installing and maintaining outdoor gym equipment and the improvement of the footpath from Hescane Park. It was noted that more and more responsibilities were being passed down to Parish Councils.

It was **resolved** to request a precept of £12,000 for 2018/19 (Proposed Cllr Westcott)

17/18 220 Auditors: To consider the appt of an internal auditor and to note the appt of the External Auditor

The Clerk reported that a new External Auditor had been appointed for 2017/18 and requested that an Internal Auditor be appointed. The Clerk recommended the Internal Auditor, a chartered accountant, used by other Parish Councils that she was aware of. The cost for this was in line with previous costs paid by the Council for Internal Auditors.

It was **resolved** to appoint D Quill, Accountant as Internal Auditor for 2018/19 (Proposed Cllr Westcott)

17/18 221 Bus Shelter Project: Cllrs to report on any outstanding matters re this project

This matter was deferred to the next meeting

17/18 222 Archiving Village Records: The Chairman to report on her discussions with the Village Hall Committee. To decide next steps

Cllr Westcott reported that the Village Hall would store a locked two door filing cabinet but at a cost and invited the Council to agree what offer they would like to make to the Village Hall.

It was **resolved** to offer £25 per annum (Proposed Cllr Carter)

17/18 223 Outdoor Gym Equipment: To discuss next steps

The Clerk reported that she had provided information to Cllr Vooght re the costs of inspections and insurance for the Play Area. Cllr Vooght had informed her that his recommendation to Council would be not to take over the responsibility for the Play Area as this time as MDDC was still willing to operate and maintain it.

17/18 224 Defibrillator: Cllr Vooght to report on next steps

The Clerk reported that she had sent off the Lottery Grant application that Cllr Vooght had completed

17/18 225 Acquiring Green Space Land: The Chair to report

This matter was deferred to the next meeting

17/18 226 Correspondence: It was noted that the Council had received the following correspondence:

Items for Action:

1. *MDDC Planning Correspondence*
2. *Stagecoach Bus Services changes: Consultation*
3. *Parishioner concern for road condition*
4. *MDDC survey: How satisfied are you with our services?*
5. *HMRC Paye correspondence*
6. *Newsletter adverts correspondence*
7. *Correspondence with Hittisleigh Parish Clerk*
8. *Correspondence with A Busby MDDC re Play Area*
9. *Correspondence re Website and newsletter link*

Items for Note:

1. *Dartmoor National Forum Meeting 24th November*
2. *League of Friends letter*
3. *Healthy People newsletter*
4. *Rural Services bulletins*
5. *Appt of External Auditor*
6. *Updated Electoral Register*
7. *MDDC Press Releases*
8. *DALC Newsletter*
9. *Devon Communities Together Update*
10. *Correspondence re occupation of properties at Moor Park*

17/18 227 Budget and Accounts: The budget report was noted

It was **resolved** to note the following receipts:

Newsletter advertising	£900
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It was **resolved** to approve the following payments:

Diane Shepherd (Salary December)	£282.64
HMRC (Paye December)	£70.66
Stamps (Newsletter)	£11.20
Envelopes (Newsletter)	£13.45
Diane Shepherd (Travelling)	£17.77
DALC Training (IT)	£
Stamps	£5.42
St Thomas Stationary (Newsletter)	£136.44

17/18 228 Items for the Next Agenda

Footpath from Hescane Park

17/18 229 Date and Time of Next Meeting: January 8th 2018 at 7.30 pm