



## CHERITON BISHOP PARISH COUNCIL

Clerk: Jane Clark. Tillerton Barn, Tedburn St Mary, Exeter EX6 6ER.

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Chair: Cllr O'Neill

Minutes of the Cheriton Bishop Parish Council meeting held at Cheriton Bishop Village Hall at 7 pm on Monday 15<sup>th</sup> January, 2024..

Present. Chair Cllr Peter O'Neil, Cllrs. I. Cowley, P. Mitchell. R. Marshall. Mid Devon District (MDDC) Cllr M Binks. No members of the public were present. Jane Clark, Clerk

1. **To receive and accept apologies.** None
2. **To receive Declarations of Interest.** None
3. **Public Discussion:** None
4. **Cheriton Bishop Parish Council Meeting Minutes 11<sup>th</sup> November 2023** - to consider the approval of the minutes as a correct record. Approved. UNANIMOUS by a show of hands.
5. **To receive reports from MDDC Councillors. Cllr Binks reports.** MDDC has been restructuring senior management roles and now is reviewing a secondary management level and there will be further reviews. Recycling is greatly improved and MDDC in top 140 authorities out of 480 councils.
6. **To receive a report from Devon County Councillor Letch (DCC)** - for information only. A copy had previously been circulated to councillors.
7. **Mid Devon District Council Planning Applications** – to consider the following applications upon which the Council has been asked to comment. No new applications

### Planning Decisions

**Reference:** 23/01792

**Proposal:** Certificate of Lawful Use

**Location:** Drummer's Well, Cheriton Bishop

Approved by Mid Devon District Council for proposed replacement of external cladding.

**Reference:** 23/01782/FULL

**Proposal:** Retention of change of use from agricultural land to equestrian use and all-weather, open-air sand school.

**Location:** The Threshing Barn, Cheriton Bishop.

Approved by Mid Devon District Council

8. **Speed signs. Update on project, to include a review of actions if there is no response to requests for SCARF approval.** Cllr Marshal reported that a request for a SCARF assessment was put in 6 months ago and the parish



council is still waiting for a response. The Chair asked that the parish council write to Cllr Letch and copy the appropriate committee to ask MDDC to ask for a date when the SCARF meeting is to take place as the parish council wishes to arrange for installation of the posts to house the sign as soon as possible.

**CHAIR TO DRAFT LETTER AND SEND CLERK FOR DISTRIBUTION**

- 9. To consider the Village 'Bring and Share' event regarding date and who will organise and manage the event and any associated costs.** The Coronation Bring and Share event was popular in 2023. So, it was agreed to hold a similar event in 2024. The venue will be The Hub and it was agreed that the event should take place towards the end of June. Approved. UNANIMOUS by a show of hands.

**CHAIR TO ARRANGE VENUE HIRE AND CONTACT ORGANISERS.**

- 10. Memorial Cross Plans – update on project and consideration of costs to be allocated to 2024 expenditure or included in reserves.** Cllr Marshall to discuss arrangements with Mr Ball who had previously been involved with the organisation of this project. The project is aiming to be self-funding by raising funds through the sale of memorial stones. The parish council is keen to begin work on this project as soon as possible. Following a discussion, the parish council agreed to put a reserve in the budget capped at £5,000. Approved. UNANIMOUS by a show of hands. **CLERK TO ACTION**

- 11. Allotments – update on project and consideration of costs to be allocated to 2024 expenditure or reserves.** The Chair reported that the land identified as appropriate for allotments and had been agreed has now been revoked by the landowner. Cllr O'Neill to look into other options and report back. Allocation of £12,000 for fencing and water to be recorded in as an allocated reserve. Approved. UNANIMOUS by a show of hands.

**CLLR O'NEIL TO ACTION. CLERK TO RECORD RESERVE**

- 12. To consider and discuss budgetary implications for 2023-2024 with a view to agreeing precept for financial year 2024 -2025, to include new projects, such as allotments, etc.** Following a discussion, the council agreed the precept request for next year to be a 10% increase. Approved Vote for 3 and 1 against.

Reserves to be allocated as follows £12,000 Allotments, £5,000 Memorial Cross Project £5,000 VAS, Village Gate Signs £3,000 . **CLERK TO INFORM MDDC RE PRECEPT. CLERK TO RECORD RESERVES**

- 13. Repairs & Maintenance .** A parishioner is seeking permission to trim trees on the boundary between his home and the play area. Cllr Cowley to look into this and report back to council. **CLLR COWLEY TO ACTION**

Clerk reported the annual safety inspection of the play area will take place in March.

The village gate signs are in disrepair. Cllr Marshall reported the cost would be around £1,000 each to replace, including installation. Cllr Cowley asked if the existing signs could be refurbished but Cllr Marshall thought refurbishment would be a similar cost and new gates would be easier to maintain. Cllr Cowley asked Cllr Marshall to look into the cost of refurbishment and Cllr Marshall agreed to get costs for both replacement and refurbishment and report back at the next meeting. **CLLR MARSHALL TO ACTION.**

- 14. Accounts 22/23 -** to approve the following payments. Council to note that due to the cancellation of the December meeting the payments shown below cover November and December 2023. Approved. UNANIMOUS



Payee	Service	Budget	Amount
Clerk - Salary inc back pay to 1.4.23.), and home working.	Staff – (December and November salary plus back pay)	Staff	£314.63 £314.63 £183.71
HMRC	Clerk's PAYE	Staff	£78.80 £124.40
Clarity	Newsletter	Newsletter	£88.75
Mid Devon District Council	Uncontested election expenses May 2023	Reserves	£137.35
WPSWestward	Newsletter paper	Newsletter	£238.56
Spalding Hall	Hall hire	Office and travel	£68.00 £68.00
J Dixon	4 hours – clerk support for retrospective financial data input to start of financial year for cash books and bank reconciliation	Office and Travel	£55.92
VisionICT	Website admin	Office and travel	£64.80

15. **To receive a report from the Chairman:** for information only. Cllr O'Neil commented on how good the newly refurbished village hall looks.
16. **To receive reports from Councillors:** for information only. Cllr Mitchell asked if there was money available to support rural communities to provide places for reading and book storage since the mobile library service has now ceased. Cllr Binks to look into this and report back. **CLERK TO CONTACT MDDC AND DCC TO SEE IF ANY FUNDS ARE AVAILABLE. CLLR BINKS ALSO TO ACTION.**
17. **Correspondence/Clerk's Report:** None

Meeting closed at 2025

**Dates of meetings all at 7 pm at Spalding Hall unless notified otherwise:  
12<sup>th</sup> February and 11<sup>th</sup> March 2024**