



## CHERITON BISHOP PARISH COUNCIL

Clerk: Jane Clark. Tillerton Barn, Tedburn St Mary, Exeter EX6 6ER.

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Chair: Cllr O'Neill

### **Minutes of the Cheriton Bishop Parish Council meeting held at the Spalding Hall at 7 pm on Monday 12<sup>th</sup> February, 2024.**

Present. Chair Cllr Peter O'Neil, Cllr R Marshall, Cllrs. I. Cowley, P. Mitchell. No members of the public were present. Attending. Jane Clark, Parish Clerk

1. **To receive and accept apologies.** DCC Cllr F Letch approved.
2. **To receive Declarations of Interest.** NONE.
3. **Public discussion.** No members of the public present.
4. **Cheriton Bishop Parish Council Meeting Minutes 15<sup>th</sup> January 2024.** To consider the approval of the minutes as an accurate record. Approved. UNANIMOUS by a show of hands.
5. **To receive reports from MDDC Councillors** - for information only. NONE
6. **To receive a report from Devon County Councillor Letch (DCC)** - for information only. A copy has previously been circulated to councillors.
7. **Mid Devon District Council Planning Applications** – to consider the following applications upon which the Council has been asked to comment.

**7.1**            **Reference:**    24/00197/FULL  
**Location:**    Land and Buildings at NGR 276471 93971 (Crossways Farm) Cheriton Bishop  
**Proposal:**    Erection of a dwelling following demolition of existing barn utilising the Class Q fallback position (23/01248/PNCOU)  
**Supported.** UNANIMOUS by a show of hands.

#### **Decisions**

**7.2**            **Reference:**    **23/01487/FULL**  
**Location:**    NGR 276430 93972 (Crossways Farm) Cheriton Bishop  
**Proposal:**    Conversion of barn to a dwelling (following approved scheme 22/001711/PNCOU) to include extension of garden, erection of garage and associated work  
Approved by Mid Devon District Council

**7.3**            **Reference:**    **0360/23**



**Location:** Jervis Farm, Cheriton Bishop  
**Proposal:** Erection of livestock building  
Approved by Dartmoor National park Authority

7.4 **Reference:** 23/01890/FULL.  
**Location:** Red Ridges, Cheriton Bishop.  
**Proposal:** Variation of condition 4 of 21/02038/FULL in relation to the drainage.  
Erection of Dwelling following demolition of existing dwelling – to be changed to read prior to occupation of the dwelling.  
Granted by Mid Devon District Council

8. **Speed signs.** Update on project. Cllr Letch is chasing DCC for a response to the SCARF meeting. The Chair has written to Cllr Letch to stress the importance of finalising this project in order to install the signs as soon as possible.
9. **Village 'Bring and Share' event.** Update on project. A volunteer has kindly taken on the responsibility for the arrangements and the likely date is to be sometime in June.
10. **Memorial Cross Plans.** Update on project. Cllr R Marshall reported he is now seeking quotes for the work and site visits are underway.
11. **Village gateway signs.** Update on project. Cllr Marshall reported that costings are being sought. Detailed quotes will be available soon. The council considered options available; natural and more traditional materials and style or recycled man-made materials. The decision will be made upon receipt of the full specifications and quotes.
12. **Allotments.** Update on project. Cllr O'Neil reported that he is currently pursuing a landowner who may be able to provide land for allotments and will report again once more information is available. Cllr O'Neill asked councillors to flag up any appropriate land that could be available; around one acre is required. Cllr Mitchell suggested enquiring to the Church Commissioners if the land to the west of the village green might be available.
13. **Repairs & Maintenance** – to consider any repairs and maintenance needed for PC assets. Cllr Cowley has discussed the work required on the hedge by the school. Work such as this needs to be done before 1<sup>st</sup> March. Cllr Cowley reported that the householder sited by the playground who reported that poor state of the hedge to the council. There are holes in the hedge and they give access straight on to the road (Church Lane). Cllr Cowley visited the site and said that the council should consider erecting a fence to make the perimeter safe. A fence is required to stop children climbing the fence and entering the garden of the householder in question. He is paying for the work appropriate to his property and it was discussed that the parish council agreed to pay for the remaining work to make the area safe. Quotes for the work will be requested and Cllr Cowley will report back to the council once these are received and report back to the council at the March meeting. **CLERK TO ACTION AGENDA ITEM. CLLR COWLEY TO ACTION QUOTES**



Following a discussion about funding for repairs, maintenance and upkeep of the village social facilities it was requested that an agenda item be put on the March agenda to discuss how courses and training could be offered to parishioners. **CLERK TO ACTION**

**14. Accounts 22/23** - to approve the following payments (including two previous paid). Approved UNANIMOUS by a show of hands.

	<b>Service</b>	<b>Amount</b>
Mrs Jane Clark	Clerk's salary and working from home allowance	£338.96
HMRC	Clerk's PAYE	£84.80
Clarity	Black and Colour pages of Newsletter	£44.45
Spalding Hall - hire	Storage and collation for newsletter – invoices 97652/No number dated 31.1,24/97655	£174.00
Community Heartbeat	Annual Support Cost Zoll AED3	£198.00
DM Payroll Services	Payroll services admin to end of year	£20.00
VisionICT	Website hosting and support	£161.26
Merlin Howse	For hosting website account at Moretonhampstead.Net	£30.00
Cheriton Bishop Village Hall	Hall Hire for January Meeting	£30.00
Rachel Hodder (Previous clerk)	For work completing 2022-2023 AGAR and four hours handover support for new clerk	194.55
Currys	New computer ( <b>paid</b> in September 23)	£378.99
BHIB	Insurance ( <b>paid</b> in April 23)	£601.00

**15. To receive a report from the Chairman:** for information only.

**16. To receive reports from Councillors:** for information only.

**17. Correspondence/Clerk's Report:** for information only.

**Meeting closed at 2000**

**Dates of meetings 7 pm at Spalding Hall for next three months  
11<sup>th</sup> March, 15<sup>th</sup> April and 13<sup>th</sup> May 2024**