



**Minutes of the Cheriton Bishop Parish Council meeting held at the Spalding Hall at
7.00 pm on Monday, 9th September, 2024.**

Present. Chair Cllr P O'Neil, Vice Chair Cllr R Marshall, Cllr. P Mitchell. Teignbridge District Council (TDC) Cllr Binks. Attending. Jane Clark, Parish Clerk

- 1. To receive and accept apologies.** Cllr Cowley. (Vacation) DCC Cllr Letch (ill health) Approved.
- 2. To receive Declarations of Interest** NONE
- 3. Public Discussion** None
- 4. Co-option of new councillor.** Council resolved unanimously by a show of hands to appoint Adrian Fry as a councillor on Cheriton Bishop Parish Council. Cllr O'Neill to inform newsletter and update FaceBook page. Clerk to inform MDDC and arrange email, etc. **CHAIR TO ACTION. CLERK TO ACTION.**
- 5. PLANNING DECISIONS APPROVED BY MID DEVON DISTRICT COUNCIL**

8 Glebelands

Change from gable to hip roof due to shared gutter

Granted as non-material amendment.

PLANNING DECISIONS REFUSED BY MID DEVON DISTRICT COUNCIL

Thorne Cross Farm, Cheriton Bishop

Erection of extension to B8 storage units

24/00493/FULL Greenacres Hole Cross Cheriton Bishop

Erection of an agricultural workers dwelling to replace static caravan Greenacres

- 6. Cheriton Bishop Parish Council meeting 8th July, 2024** - to consider the approval of the minutes as a correct record. The council resolved unanimously by a show of hands to approve the minutes.
- 7. To receive reports from MDDC Councillors** – MDDC Cllr Binks reported that the relief road at Cullompton is going ahead and the new housing development. Further housing developments in MDDC are under review. The housing target for MDDC is being revised upwards. New sites will be decided upon and the public informed once information becomes available.

MDDC is in the top 20% of councils for recycling but this is still under target. A lot of waste is not eligible for recycling under the current service provided, for example, nappy waste, metal pans, soft plastics. Currently, the frequency of waste collection is 3 weeks period for general waste, 2 weeks for recycling and 1 week for food waste.

MDDC is seeking to support local farmers, and food and drink manufacturers by supporting and publicising their interests in the area.



- 8. To receive a report from Devon County Councillor Letch (DCC) - for information only.** Report distributed previously.
- 9. To appoint the internal auditor for 2025 audit.** The clerk recommended continuing the use of the existing internal auditor who is qualified to degree level in council administration. The council resolved to re-appoint the existing internal auditor unanimously by a show of hands.
- 10. To approve the purchase of posts, installation costs and ‘Vehicle Activated’ mobile speed signs and review and approve any other relevant actions associated with the installation or equipment.** Cllr Marshall reported that the parish council is waiting to hear from DCC as they are installing the posts. Despite approaches for an update from DCC on this project, there has been no response. Chair to approach DCC Cllr Letch to ask if he can look into why this is delayed again. Cllr Marshall to seek alternative quotes from other service providers. Following a discussion, the council resolved unanimously by a show of hands to purchase the posts in readiness for installation. **CHAIR TO CONTACT DCC CLLR LETCH.**
- 11. To approve costs of training for the Road Warden Supervisors, which may subsequently be reimbursed by Devon County Highways department.** Cllr O’Neill reported that the team has completed basic safety training and that up to two supervisors can now be trained at a cost in the region of £240 plus travel, per person, reimbursable by DCC Highways. The supervisor’s role is to ensure procedures follow appropriate health and safety guidelines to ensure the safety of volunteer operators and road users. Also, a qualified supervisor enables the voluntary team to react more quickly to carry out work, such as filling potholes, as the work can be approved by the local Highways Officer. Following a discussion the parish council resolved to meet the cost of training (if required) with a view to reimbursement from DCC.
- 12. To consider the state of the Memorial Cross area and agree updated specification for work required and approve costs of proceeding with the received quotation.** The quotes ranged by a significant amount. Cllr Marshall reported that the path in the Memorial Cross area is eroding at a pace and is unsafe. Cllr Marshall recommended that the work go ahead. Cllr Mitchell asked Cllr Marshall to consider if an alternative pedestrian path could be created in addition to the work proposed. Cllr Marshall said he would take this into consideration but there would need to be further meetings with Highways. The quote being considered is in the region of £11,000, with the highest quote at over £30,000. Following a discussion the council resolved unanimously by a show of hands that the work quoted go-ahead using the lower quote. Cllr Marshall to liaise with the contractor and commission the work over the coming months. **CLLR MARSHALL TO ACTION**
- 13. Repairs & Maintenance** – to consider any repairs and maintenance needed for PC assets. NONE
- 14. Accounts** - to approve the following payments. Council resolved to approve the payments unanimously by a show of hands.

Payee	Service	AMOUNT	VAT	TOTAL
Mrs Jane Clark	Clerk’s salary and working from home allowance	£365.16	No	£365.16



Clarity Copiers	Newsletter – black & colour pages	£77.22	£15.44	£92.66
Penny Clapham	For internal audit and travel (pre-paid due to no August meeting her for approval)	£114.50	No	£114.50
Spalding Hall	Newsletter storage and collation (pre-paid due to no August meeting here for approval)	£68.00	No	£68.00
Diane Malley	Half year pay roll services	£60.00	No	£60.00
Cheriton Bishop School	Donations towards school outing	£500.00	No	£500.00
Visionict	Create new finance pages on website (NB paid in August)	£35.00	7.00	£42.00
	To hosting website	£60.00	£12.00	£72.00
YPO	Newsletter paper	£280.80	£56.16	£336.96
Lawrence Wilson	Maintenance of Cheriton Bishop Play Park	£240.00	No	£240.00

15. To receive a report from the Chairman: Cllr O’Neil reports – The allotments project is still seeking land on which to place the allotments and Cllr O’Neill has recently placed an article about this in the newsletter. He is also waiting for a response from the Diocese and Bunny Homes.

He expressed his concern about the closure of Church Lane to pedestrians as this is the route used by many pupils and parents escorting children to the school. He does not believe Yeoford Road is an acceptable alternative route. There is a legal responsibility to protect the safety of pedestrians and a full risk assessment is required for any diversion route. He has written to the developers about his concerns and will be following this up. He suggested the work could stop briefly at school access times to allow pedestrians to go past, perhaps with a reintroduction of the ‘walking bus’. Cllr Mitchell suggested that this could be supported by a traffic controller during the access periods. Cllr Mitchell also suggested that if the higher entrance was retained for site access, an alternative route might be possible via Glebelands until later in the development process. If there were no other alternatives at some stages of work, a minibus service should be provided to transport children. Cllr O’Neill to discuss options with the School and the PTFA and present Bunny Homes and Highways with proposals about how best to jointly handle the ongoing situation **CLLR O’NEIL AND OTHER COUNCILLORS TO ACTION**

16. To receive reports from Councillors: None

17. Correspondence/Clerk’s Report: for information only. The clerk updated the council on a new Tree Preservation Order for a tree at Hill View, Cheriton Bishop.
Meeting closed at 2005

Dates of next two meetings (second Monday in the month) 7 pm at Spalding Hall and 11th November 2024 and 9th December 2024

