

**Minutes of the Cheriton Bishop Parish Council meeting held at the Spalding Hall at 7.00 pm on
Monday, 13th January, 2025.**

Present. Chair Cllr P O'Neil, Vice Chair Cllr Roger Marshall, Cllrs P Mitchell, I. Cowley and A Fry and Mid Devon District (MDDC) Cllr M Binks and Caroline Royle. No members of the public present. Attending. J. Clark, Parish Clerk

1. **To receive and accept apologies.** Devon County Council (DCC) Cllr F. Letch. Approved.
2. **To record the co-option of a new councillor.** Following the signing of the Declaration of Acceptance of Office the council resolved to co-opt Mrs Caroline Royle onto the parish council with immediate effect unanimously by a show of hands.
3. **To receive Declarations of Interest.** None.
4. **Public Discussion:** None.

5. PLANNING APPLICATIONS

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| Notification of intention to fell 2 Elm trees and 2 Ash trees within the Conservation Area. |
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| Brackenwood, Church Lane, Cheriton Bishop. |
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The council saw no reason to comment and are happy to leave the decision to Mid Devon District Council.

6. PLANNING DECISIONS

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| 24/01552/HOUSE Medland Manor, Cheriton Bishop |
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| Installation of ground mounted solar panels |
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Granted by MDDC.

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| 24/01627/PNCOU Haven Lea Farm, Cheriton Bishop. |
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| Prior notification for the change of use of an agricultural building to 1 dwelling under Class Q. |
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Granted by MDDC.

7. **Cheriton Bishop Parish Council meeting 9th December, 2024 - to consider approval of the December meeting minutes as a correct record.** The council resolved to approve the minutes by 3 votes for and 2 abstentions; due to being absent from that meeting.
8. **To receive reports from MDDC Councillors** – Cllr Binks reported that he is involved in the development of the new structures for local government. A general discussion ensued.
9. **To receive a report from Devon County Councillor Letch (DCC)** – for information only. Received and noted.
10. **To report on the successful implementation of the mobile Vehicle Operated Signs project.** Cllr Marshall reported that the new speed warning monitor has been installed and tested. The intention is for it to be rotated around four sites in the village where posts have been installed. Data recorded can be downloaded and shared with the County Council and the Police. The Chair extended his thanks for all the work that Cllr Marshall has put in to bring this project to a successful conclusion.
11. **Update on the Memorial Cross area project.** Cllr Marshall reported that work began in December. More recently, the work has been stopped at the verbal request of a DCC Highways Officer. The parish council had met with the Highways Officer prior to work starting to ensure that required criteria was being met. At that time the Highways Officer had no objections. The council is disappointed with this outcome and has written to Highways several times asking for further information but received no response at the time of the January meeting. The Chair expressed concern about the ongoing hire of the site barriers, which is costing the community over £200 per week.

The Chair proposed that if the council does not receive a reason for the cessation of the work, or a date as to when it may continue, that the work recommence. The council resolved to serve notice to MDDC that work will commence again on Monday 20th January, 2025 unless a satisfactory reason for the delay is received. **CHAIR TO ACTION**

Cllr Marshall updated the council on the cost of the work. It has now been identified that further work is required to replace the back wall of the memorial site at a cost of a further £5,200. The council resolved to continue with the additional work unanimously by a show of hands.

- 12. To consider the proposal for a solar powered light to be fitted to the bus stop outside YFC Hub. Cllr O'Neill.** Cllr O'Neil had previously reported that concerns that the area around the Young Farmers' Hub area does not have a streetlight and this meant that the bus stop was in darkness. Highways were contacted regarding the possibility of installing a new streetlight but this was deemed highly unlikely. As a consequence, the parish council is proposing that a solar light is installed at the bus stop to address this issue. Cost is approx. £750.00. The council resolved to go ahead with installation unanimously by a show of hands. **CHAIR TO ACTION**

- 13. To consider the approval of the parish council budget for the financial year 2025-2026.** The clerk presented a budget forecast for the 2025-2026 financial year. Following a discussion, the council agreed to move the allotments reserve to top up general reserves, as funding for allotments is likely to be available from Bunny Homes S106 allocation. With this change the council approved the budget presented unanimously by a show of hands.

- 14. To consider and approved the precept request for the financial year 2025-2026.** The council resolved to increase the Precept by 5% unanimously by a show of hands.

- 15. Repairs & Maintenance** – to consider any repairs and maintenance needed for PC assets. None.

- 16. Accounts** - to approve the following payments.

| Payee | Service | Amount | VAT | Total |
|-----------------|--|-----------|-----------|-----------|
| Jane Clark | Clerk's salary and home working allowance | £378.02 | No | £378.02 |
| HMRC | Clerk's PAYE | £88.00 | No | £88.00 |
| Clarity Copiers | Newsletter printer | £5,677.00 | £1,135.40 | £6,812.40 |
| Spalding Hall | PC Hall Hire | £15.00 | No | £15.00 |
| Spalding Hall | Storage and collation for newsletter | £53.00 | No | £53.0 0 |
| RMP Landscaping | Initial work on refurbishment of Memorial Cross area | £9,000.00 | £388.00 | £9,388.00 |
| CB Village Hall | Hall hire for village archive meeting | £30.00 | £30.00 | £30.00 |
| TQ Excel | Road Warden Training – Cllr O'Neill | £246.00 | No | £246.00 |

- 17. To receive a report from the Chairman.** The Chair reported that an article giving a contact for vulnerable households to be placed on the Priority Lists of service providers in the event of power or water supply interruption, etc. had been published in the village newsletter. The extension of the 20mph speed limit in the village has been approved. He is attending a meeting at County Hall in January to discuss and agree the details and timescale. He will also be attending the Community Land Trust AGM meeting this month.

- 18. To receive reports from Councillors:** None

- 19. To receive report from clerk:** for information only. The clerk reported that the VAT return would be completed and forwarded to HMRC during January.

Dates of next three meeting (second Monday of the month at Spalding Hall) 10th February 2025, 10th March 2025 and 14th April 2025