

**Minutes of the Cheriton Bishop Parish Council meeting held at the Spalding Hall at 7.00 pm on
Monday, 10th February, 2025.**

Present. Chair Cllr P O'Neill, Vice Chair Cllr Roger Marshall, Cllrs P Mitchell, I. Cowley, A Fry and C. Royle. Three members of the public were present.

Attending. J. Clark, Parish Clerk

1. To receive and accept apologies. None

2. To receive Declarations of Interest (see code of conduct and guidance notes) Cllr P O'Neill declared an interest in Item 10 and would, therefore, not participate in the discussion.

3. Public Discussion:

- A member of the Cheriton Bishop Gardening Club explained that the expenses to put on the Annual Village Show are now increasing to the point of becoming prohibitive, as they are affecting the normal self-funding of Club Activities. A request was made that the Parish Council should cover the cost of hall hire for the Village Show, as it is open to all local people and children.
- A member of the public reported that the Cheriton Bishop Toddler Group is seeking funding. The group has recently moved from the School to the Village Hall. Equipment such as children's tables and chairs, storage boxes, mats and cushions, are needed to operate in the new venue. The village hall has pledged £150 and the Parish Council was asked if a donation would be possible.
- A member of the public brought a planning application to the parish council's attention. Councillors were concerned that changes to the approved access point to the road may result in potential significant loss of hedgerow and some trees, outside the scope of the plan, in order to achieve the required vision splays. The council is to write to Mid Devon District Council (MDDC) to request a review of the situation with regard to the lack of safe and suitable access to the site in question.

CHAIR TO ACTION

3.

4. PLANNING DECISIONS

Notification of intention to fell 2 Elm trees and 2 Ash trees within the Conservation Area.

Brackenwood Church Lane, Cheriton Bishop.

No objections from MDDC

Intention to fell 1 Leylandii tree

Within the Conservation Area Dudshall Cottage Church Lane Cheriton Bishop

No Objections from Mid Devon District Council

5. Cheriton Bishop Parish Council meeting 13th January, 2025 - to consider approval of the January meeting minutes as a correct record. The council resolved to approve the minutes of the January meeting as a true record unanimously by a show of hands.

6. To receive reports from MDDC Councillors. None received.

7. To receive a report from Devon County Councillor Letch (DCC). Received and noted.

- 8. An update on the roll out of the 20-mph limit extension.** Cllr O'Neill circulated a copy of the map showing the detail of the extended 20 and 30 mph zones, as drawn up by DCC Highways. The project has to undergo a formal process, including publicising the extension in the local press. The Chair has been told that it is hoped that the speed limits will be actively in place during 2025, or at the least by April 2026.
- 9. Update on the Memorial Cross area project.** Cllr Marshall reported that the work at the Memorial Cross is now complete. The project went over time and budget due to the extended hire of barriers and additional contractor costs when a DCC Highways Officer issued a verbal stop notice without a clear reason. The council resolved to inform DCC of the unanswered correspondence with Highways in attempts to clarify and resolve the situation and to request DCC to reimburse the extra costs incurred. In response to questions from Cllr Cowley, Cllr Marshall confirmed that seating was on order and will be installed shortly. Cllr O'Neill also explained that the project is now complete as planned, and that any improvements could be considered as a future project. **CHAIR AND CLERK TO ACTION**
- 10. To consider a donation towards toys for Cheriton Bishop Parent and Toddler Group and another from the Cheriton Bishop Gardening Club.** The Chair declared an interest in this item and handed the meeting to Vice Chair Cllr Martshall.

Cllr Marshall suspended Standing Orders to question the representative from the Garden Club. Following a discussion, Cllr Marshall proposed that the parish council cover the cost of the hire of the village hall for the three days for the village show. This council resolved to approve this proposal unanimously by a show of hands with one abstention for a declared interest.

Cllr Marshall proposed that the parish council make a single donation to the Toddler Group of £250 to go towards equipment. This council resolved to approve this proposal unanimously by a show of hands with one abstention for a declared interest.

The Vice Chair reinstated Standing Orders.

- 11. To discuss how the parish council should approach the S106 funding levied on Bunny Homes.** The Chair asked councillors for their ideas and suggested that a 'task group' be set up to consider the options. This group can comprise both councillors and parishioners. Cllr Cowley wished for further information with regard to the sum involved. Cllr O'Neill to contact MDDC for further information with clerk's support. **CHAIR AND CLERK TO ACTION**

The council resolved unanimously to form a task group to look into how the council will manage the funding. All councillors volunteered join the group, with the first meeting arranged to start at the Village Green at 10.30am on Saturday 1st March. **CHAIR TO ACTION**

- 12. Repairs & Maintenance** – to consider any repairs and maintenance needed for PC assets. NONE

- 13. Accounts** - to approve the following payments. Ther council resolved to approve the payments unanimously by a show of hands.

Payee	Service	AMOUNT	VAT	TOTAL
Mrs Jane Clark	Clerk's salary and home working allowance	£378.02	No	£378.02
HMRC	Clerk's PAYE	£88.00	No	£88.00

DM Payroll Services	Payroll services	£60.00	No	£60.00
VisionICT	Add new email for Cllr Royle	£6.67	£1.33	£8.00
MDDC	Dog bin weekly emptying	£260	£52.00	£312.00
RMP Landscaping	Removal of wall, installation of new footing, new block and stone wall, installation of granite setts, concrete pads for new benches and new turf plus Chapter 8 barrier charges and additional concrete pads for benches and staff costs.	£9,345.00	No	£9,345.00
Clarity Copiers	Black and colour pages for newsletter	£49.78	£9.96	£59.74
Spalding Hall	Hall hire for parish council meeting	£15.00	No	£15.00
Spalding hall	Collation and storage of newsletter	£53.00	No	£53.00

- 14. To receive a report from the Chairman:** The Chair reported that a tree requiring safety had been identified by the management agents of the village green. The landowner has agreed to have the tree examined by a specialist and the Clerk will inform the agents to contact the landowner for future correspondence. **CLERK TO ACTION**

The solar light in the bus stop by the YFC Hub will be ordered and installed. The chairman confirmed that it would be an internal light and will be controlled by a timer so that it is only lit (during the winter) from 30 minutes prior to the first bus at 7am and from dusk until after the last bus at 6.45pm.

- 15. To receive reports from Councillors:** Cllr Marshall reported that the vehicle activated speed warning sign will shortly be moved to another of the four sites different sites. Cllr Mitchell suggested that school warning road signs be requested from Highways, and that they should be reminded that the village gateway and the 30 mph signs are still waiting to be replaced. **CHAIR AND CLERK TO ACTION**

Cllr Mitchel requested that a letter of thanks be sent to Bunny Homes for their good management of the road closures associated with the housing development. **CLERK TO ACTION**

- 16. To receive report from clerk:** The clerk shared a financial report with the council showing the council's financial position as at 31st January 2025.

Dates of next three meeting (second Monday of the month at Spalding Hall) 10th March, 14th April 2025 and 12th May 2025