



**Minutes of the Cheriton Bishop Parish Council meeting held at 7.45 pm on Monday 12th May, 2025
at The Spalding Hall, Cheriton Bishop.**

Present: Chair Peter O'Neil, Cllrs , A. Fry and C. Royle and Mid Devon District Council (MDDC) Cllr. S. Chenore . Three members of the public present. Attending. Parish Clerk – J Clark

- 1. To receive and accept apologies.** Cllrs Marshall, Cowley and Mitchell. Mid Devon District Council (MDDC) Cllrs Binks and Cairney.
- 2. To receive Declarations of Interest. None**
- 3. Public Discussion:** None at this meeting, see minutes of Annual Assembly held on the same date.
- 4. Planning**
 - 4.1**

25/00528/CLU Certificate of lawfulness for the existing use of a caravan as a dwelling and associated garden area for a period in excess of 10 years.
--

Caravan Oakfields, Cheriton Bishop.
--

Following a discussion the parish decided this was not something on which the council can helpfully comment given the legal nature of the application.

4.2

25/00553/PNCOU Prior Notification for the change of use of an agricultural buildings to flexible use within mixed Commercial use under Class R

Land and Buildings at NGR 276478 93950 (Crossways Farm) Cheriton Bishop
--

The discussion centred on the lack of detail in the application as to the use of the site at this stage and so the parish council felt it was not appropriate to comment.

- 5. To consider the draft minutes of the April meeting as a correct record.** The council resolved to approve the minutes as a correct record unanimously by a show of hands.
- 6. To receive reports from MDDC Councillors - for information only.** Cllr Chenore reported that following the elections, the council is now Lib Dem led. She also reported that she will know the outcome of calling in the planning application 25/00428 for Little Mounson, Cheriton Bishop following the review on 20th May, 2025. She will inform the parish clerk. She encouraged a member of the parish council to be present and also said that it can help make a case if members of the public attend and have their say.
- 7. To receive a report from Devon County Council (DCC) - for information only.** None





8. **To receive, comment and approve Internal Auditor's Report.** The parish council resolved to accept and approve the Internal Auditor's report unanimously by a show of hands.
9. **To approve Section 1 the Annual Governance Statement 2024-2025.** The parish council resolved to approve Section 1 of the Annual Governance Statement unanimously by a show of hands.
10. **To approve Section 2 the Accounting Statements 2024-2025.** The parish council resolved to approve Section 2 of the Accounting Statement unanimously by a show of hands.
11. **To approve the dates for the Exercise of Public Rights.** The council resolved unanimously by a show of hands that the period for the Exercise of Public Rights is 3rd June 2025-14 July 2025.
12. **To amend and approve formal documents for publication, including Standing Orders and Financial Regulations.** Ongoing and deferred to June meeting. Cllr Royle kindly offered to support the clerk with this. **CLERK TO ACTION**
13. **To consider whether the parish council is to replace the finger post on Church Lane following reporting the issue to Highways (Item 11 Minutes December 2024, 'The finger post on Church Lane has blown over. Clerk to inform Highways. There is also a village gateway sign at Crockernwell that requires attention. CLERK TO ACTION'.** Cllr Marshall has inspected the post on site and following a discussion the parish council resolved unanimously by a show of hands to replace the sign. **CHAIR TO ACTION**
- The village gateway signs will be discussed at a later date.
14. **Repairs & Maintenance – to consider any repairs and maintenance needed for PC assets.** The clerk reported that the fence and gate at the Village Green will be carried out at the end of May.
15. **Accounts - to approve the following payments.** The council resolved to approve the payments unanimously by a show of hands.

Payee	Service	AMOUNT	VAT	TOTAL
Mrs Jane Clark	Clerk's salary and home working allowance	£378.02	No	£378.02
HMRC	Clerk's PAYE	£88.00	No	£88.00
Spalding Hall	Newsletter storage and collation	£53.00	No	£53.00
Spalding Hall	Hall hire	£15.00	No	£15.00
Clarity Copiers	Paper for newsletter	£36.26	£7.25	£43.51
Moretonhampstead.net	Village website hosting and domain	£42.50	No	£42.50



- 16. To receive a report from the Chairman: for information only.** The Chair reported that he and Cllr Marshall met with the site manager of Bunny Homes to discuss putting a sign up to inform vehicles deliveries to the site should not before 9.30 am and not after 3 pm. This will be sited on the corner of Church Lane by the Memorial Cross and therefore visible from the main road.

Traffic calming of some kind in the area of the development was also discussed. The Chair will review this as the development progresses.

He reported that the village primary school is working on a project to get feedback as to how the money received from the housing development to the parish council to enhance and support local facilities and services may be spent. The pupils have developed a questionnaire to be given to parents and will update the parish council once the results had been received and collated.

- 17. To receive reports from Councillors: for information only.** None

- 18. To receive report from clerk: for information only.** None

Dates of next three meeting (second Monday of the month at Spalding Hall) 9th June and 14th July 2025 and 8th September 2025