Minutes of the Cheriton Bishop Parish Council meeting held at 7.50 pm on Monday, 11th May, 2026 at The Spalding Hall, Cheriton Bishop.

Present: Chair Peter O'Neil, Vice Chair Cllr R. Marshall and Cllr A. Fry and Cllr C. Royle. Mid Devon District Council (MDDC) Cllr M. Binks and four members of the public present.
Attending. Parish Clerk – J Clark

1. **To receive Declarations of Interest** None

2. **Public Discussion:** A member of the public asked to be introduced to the new councillors.

3. **To receive and accept apologies**. MDDC Cllr Cairney

4. **To approve the co-option of a new councillor.** Nicole Savage was co-opted onto the parish council. Nicole Savage introduced her self to the parish council. She has lived in the village for a year and in Devon since 1989. She is keen to help with fund raising and can draw upon her experience as an events organiser and hopes this background will be useful and looks forward to working with the council and residents. The co-option of Nicole Savage was proposed by Cllr Marshall and seconded by Cllr O'Neill and the vote was unanimous by a show of hands.

5. **New councillor to sign Declaration of Acceptance of Office.** Signed by Cllr Savage and witnessed by the clerk.

6. **Planning**

26/00545/FULL TREABLE Farm, Hittisleigh.
Extension to existing farmyard, formation of access track, and erection of a general-purpose agricultural building.

The parish council is happy to leave this MDDC planning.

7. **Planning Decisions**

Appeal Ref: 6004022 Land at Little Mounson, Cheriton Bishop
The appeal is made under section 78 of the Town and Country Planning Act 1990 (as amended) against a refusal to grant planning permission. • The appeal is made by Mr Geoff Smith against the decision of Mid Devon District Council. • The application Ref is 25/00428/FULL. • The development proposed is described as "this application seeks planning permission for the residential development of 2no. dwellings at Little Mounson, Cheriton Bishop

The appeal is dismissed.

26/00286/FULL Wellfield Farm Cheriton Cross Cheriton Bishop
Erection of agricultural buildings for sheep/lambing and straw/machinery storage

Approved by MDDC

8. **To review, approve and sign the exemption certificate for AGAR 2025-2026.** The council approved the AGAR Exemption unanimously by a show of hands.

9. **To review, approve and sign the Annual Governance Statement 2025-2026.** The council approved the Annual Governance Statement 2025-2026 unanimously by a show of hands.

10. **To review, approve and sign the Accounting Statements 2025-2026.** The council approved the Accounting Statement 2025-2026 unanimously by a show of hands.

11. **To approve the dates for the Exercise of Public Rights.** The council approved the period for the Exercise of Public Rights 3rd June, 2026 – 14th August 2026 unanimously by a show of hands.

12. **To consider the draft minutes of the March Parish Council meeting as a correct record.** Note, April meeting cancelled. The council approved the March minutes unanimously by a show of hands.

13. **To receive reports from MDDC Councillors - for information only.** Cllr Binks reported there is new leader of the MDDC as existing leader resigned for personal reasons. The new leader is Cllr David Wulf. (Lib Dem), and Cllr Binks said the new leader is a hard-working, effective and dynamic councillor. Local Government Reorganisation continues but the conclusions are yet to be made public. It is hoped there will be more information available in September.

14. **To receive a report from Devon County Council (DCC) - for information only.** None

15. **To confirm arrangement for an open event for community members to discuss issues and suggestions with councillors.** The Chair said he had sympathy for the point made during the Annual Assembly about visibility of parish councillors and the parish council's work. Following a discussion, it was agreed to hold an informal open event when residents can talk with councillors about any issue and give their ideas for the uses of the money that will be forthcoming from the levy available to Cheriton Bishop Parish Council as a consequence of a new housing in the parish. It is to be an informal and friendly event, such as a coffee morning. MDDC Cllr Binks advised that through previous experience of similar events, he recommended that it is helpful to link it to another public event, such as a village show. It was agreed to approach the village show committee with regard to this option. **CHAIR TO ACTION**

    1. Following a discussion, the date for the coffee morning is 6th June. The Chair to enquire if the village hall is available. A working group was set up comprising Cllr Royle and Cllr Savage to organise and publicise the event. **CLLRS ROYLE AND SAVAGE TO ACTION**

16. **To confirm plans for the Village Party.** As approved previously, the date for the village party is now confirmed as Sunday, 5th July, 2026. The volunteer team are happy to do the same work they carried out last year. Steve Coldridge is organising the music. Arrangements were approved by the council unanimously by a show of hands. The event will run from 2-6 pm. There are facilities inside the Rural Hub should the weather turn cold/wet.

17. **Consider submitting an expression of interest for transfer of ownership of Glebelands Play Area to the Parish Council.** The Chair proposed that the parish council express an interest to own the Glebelands Play Area and the council agreed unanimously by a show of hands. Chair to write to MDDC **. CHAIR TO ACTION**

18. **Repairs & Maintenance – to consider any repairs and maintenance needed for PC assets.** As raised in the Assembly, the gate to the Glebelands Play Area needs attention. **CLLR O'NEILL TO ACTION**

    RoSPA annual report on the play area and equipment is complete. Cllr March to look at this and report back to council **CLLR MARSHALL TO ACTION.**

19. To receive and approve monthly income and expenditure report and bank reconciliation as at 31st March, 2026. Receipts and Payments report deferred to June meeting. Bank reconciliation shared and approved unanimously by a show of hands. **CLERK TO ACTION**

20. Accounts - to approve the following payments. The payments were approved unanimously by a show of hands. The clerk was asked to write to Vision ICT pointing out that as emails have been adversely affected by the recent migration and some councillors have not had access and enquire if a financial refund is appropriate. **CLERK TO ACTION**

APRIL

Supplier	Service	AMOUNT	VAT	TOTAL
Mrs Jane Clark	Clerk's salary	£404.76	No	£404.76
HMRC	Clerk's PAYE	£103.05	No	£103.25
Clarity Copiers	Newsletter pages	££39.88	£7.98	£47.86
Spalding Hall	Hall hire x 2 month	£15.00	No	£15.00
Spalding Hall	Newsletter storage and collation x 2 (97700 & 97704)	£106.00	No	£106.00
VisionICT	Hosting email account 2026-2027 (Paid March)	£96.00	No	£96.00
VisionICT	Website hosting (Paid March)	£146.47	£29.29	£175.76
Information Commissioner's Office	Annual fee	£52.00	No	£52.00
Lawrence Wilson	For February and March mowing of Village Green	£140.00	No	£140.00
RoSPA Play Safety	For annual play area safety inspection	£99.00	£19.80	£118.80
VisionICT	SSL Certificates	£50.00	£10.00	£60.00
Devon Association of Local Councils	Annual Subscription and affiliation fee	£276.00	£41.47 (part)	£317.47

MAY

Supplier	Service	AMOUNT	VAT	TOTAL
Mrs Jane Clark	Clerk's salary	£404.76	No	£404.76
HMRC	Clerk's PAYE	£103.05	No	£103.05
Clear Councils	Council annual insurance	£886.24	No	£886.24
Spalding Hall	Newsletter storage and collation x 3 months (outstanding invoices from Jan ,25 – April '26. 7000, 7002, 7004.	£159.00	No	£159.00
VisionICT	Hosting email account 2026-2027 (Paid Marc h) 7000, 7002, 7004.	£96.00	No	£96.00
VisionICT	Website hosting (Paid March)	£146.47	£29.29	£175.76
Moretonhampsteadnet	Annual hosting for village website	£30.00	£12.50	£42.50
Devon Rural Hub	Annual village event venue hire	£70.00	No	£70.00
Lawrence Wilson	Mowing services	£150.00	No	£150.00
Clarity Copiers	Printed pages for newsletter	£36.48	£7.30	£43.78

21. To receive reports from Councillors: for information only. Chair has attended a planning training course and will send the councillors a summary of the main points.

22. To receive report from clerk: for information only. The clerk reported that work will be carried out at the GlebeLands Play Area in the week following the meeting.
The internal auditor had raised the issue of ownership and management of the village newsletter. The ownership of the newsletter to be formally recorded as a parish council project at the June meeting.
CLERK TO ACTION

Dates of next three meetings (second Monday of the month) at Spalding Hall,
8th June, 2026. 13th July and 14th September 2026