

CHERITON BISHOP PARISH COUNCIL

Minutes of the Cheriton Bishop Parish Council Meeting held on Monday 12th February 2018 at 7.30 at Spalding Hall, Cheriton Bishop

Present: Cllrs Gill Westcott (Chair), Chris Carter, David Tripp, Peter Endacott, Tim Vooght (Vice Chairman), Phil Dicker, Derek Coren (MDDC) and Nick Way (DCC)

In Attendance: D Shepherd (Clerk)

17/18 253 To receive and accept apologies

Apologies were received from Cllrs K Bastyan, D Milton and P Heal (MDDC)

17/18 254 To receive Declarations of Interest: To receive declarations of personal interest and disclosable pecuniary interest in respect of items on this agenda

There were no Declarations of Interest

17/18 255 Public Participation: To receive public comment on items on the agenda. A maximum of 10 minutes is allowed for this item

There were no members of the public present

17/18 256 Minutes of the Parish Council Meeting held on the January 8th 2018: To approve and sign the minutes as a correct record

It was **resolved** to approve and sign the minutes as a correct record (Proposed Cllr Westcott)

17/18 257 Report from Cllr Way (DCC)

Cllr Way reported on the DCC Roads budget which was likely to be cut still further for 2018/19. He confirmed that the road between Hask Lane and Pitton Cross would be repaired in the next financial year. Cllrs were pleased to hear this but noted that other roads in the parish were now deteriorating as drivers were taking alternative routes. Cllr Way also reported that the Council Tax was likely to rise 5% in 2018/19; the Bus Service would remain unchanged and that the Okehampton/Exeter line was to be opened on a trial basis

17/18 258 Report from the Chair: To consider a report from the Chair For information only

The Chair reported that the Chairman of Hittisleigh Parish Council had raised the problem of lorries turning down to Hittisleigh Mill and getting stuck. Cllrs discussed this and it was agreed that this should be placed on the agenda for the March meeting. The Chair also updated Cllrs on the work which had started on the Yeoford Road site and the Public Drop In Session at the Village Hall on 13th March from 3 – 7 pm. Cllrs discussed what the road should be named and it was agreed to agenda for the March meeting

17/18 259 Report from Councillors: To consider reports from Councillors. For information only

Cllrs Vooght and Endercott reported that the Village Spring Clean would take place on 14th April starting at the Cross at 9.30. All our welcome and tea and refreshments will be provided. Cllrs discussed potential projects and they would welcome suggestions from the parish. It was agreed to place this on the agenda for the March meeting. The Clerk was asked to confirm the arrangements with MDDC for cutting the Village Green this year.

17/18 260 Report from Cllr Coren (MDDC)

Signed.....Date.....

Cllr Coren reported on MDDC's success with recycling and their efforts to improve still further and updated Cllrs on cybercrime and the implementation of universal credit

17/18 261 **Mid Devon District Council: Planning Applications:** MDDC had asked for comments on the following Planning Applications:

Reference: 18/00043
Proposal: Change of Use of land and building from agricultural to use class B8 (Storage) and B1 (Office)
Location: Thorne Cross Farm, Cheriton Bishop
Applicant: Mr M Banforth

It was **resolved** that the Council was neutral with respect to this application but expressed concerns about the additional traffic resulting from the business and asked that Planning Conditions might reflect a contribution towards the wear and tear on the road. The Council also noted that it was intended that a second unit be let out and asked that a Planning Condition be placed on the amount of extra movement of traffic as a result (Proposed Cllr Westcott)

The Council had been notified of an appeal in relation to the following Planning Refusal

Reference: 17/00444
Proposal: Change of Use and conversion of ancillary storage building to residential dwelling
Location: Building at Medland Manor Cottage, Cheriton Bishop
Applicant: Mr and Mrs Hartland

It was **resolved** that the Council had nothing further to add to its original response to this application (Proposed Cllr Westcott)

17/18 262 **Mid Devon District Council Planning Decision:** it was noted that MDDC had approved the following Planning Applications with conditions as filed:

Reference: 17/02007
Proposal: Erection of a two-storey extension, single storey extension with balcony over and garage
Location: Little Thorne, Cheriton Bishop
Applicant: Miss Annie Martin

17/18 263 **Dartmoor National Park Planning Decision:** it was noted that DNP had refused to issue a Certificate of Lawful Use or Development in respect of the following application:

Reference: 0583/17
Proposal: Demolition of two chimneys, porch and erection of extension
Location: Three Gates, Cheriton Bishop
Applicant: Mr P Saunders

17/18 264 **Archiving Village Records:** The Chairman to report on the offer made by the Parish Council re payment for the storage of a filing cabinet containing Village Records

The Chairman reported that the Village Hall Committee had proposed that the Council pay £2.00 per month

It was **resolved** to pay £12.00 annually (Proposed Cllr Vooght)

Signed.....Date.....

17/18 265 Defibrillator: To consider next steps

Cllr Vooght reported that a Lottery grant of £4216 had been received for the purchase of a defibrillator to be housed in the adopted Telephone Box. He said he was continuing to work with the Community Heartbeat Trust and gave details of equipment and housing for Cllrs to consider. Cllrs favoured the top of the range defibrillator housed in a cabinet without a keypad. The Clerk was asked to find out the insurer's requirements before purchase. Cllrs noted the requirements for training, annual servicing and maintenance

It was **resolved** to purchase the equipment as above subject to confirmation of the insurance requirements (Proposed Cllr Vooght)

17/18 266 Footpath from Hescane Park: To decide next steps re the adoption of the Footpath

Cllr Way reported that he did not have a DCC report for the Council to consider and it was agreed to defer this to the March meeting

17/18 267 Correspondence: It was noted that the Council had received the following correspondence:

Items for Action:

- 1. MDDC Planning Correspondence

Items for Note:

- 1.DALC Newsletters
- 2.MDDC Press Releases
- 3.MDDC Town and Parish Newsletter
- 4.MDDC Town And Parish Charter
- 5. MDDC Consultation on Ethical Standards
- 6. Crediton Town Council : Annual Town Meeting
- 7. Rural Services Network bulletins
- 8. MDDC Planning Training
- 9. Enquiry re Neighbourhood Planning from Tedburn St Mary Council

It was noted that there had been further correspondence from the Co-op bank and Cllrs discussed their concerns about how to proceed

It was **resolved** to close the accounts held with the Co-op bank (Proposed Cllr Vooght)

It was **resolved** not to investigate a range of possible alternative banks (Proposed Cllr Vooght: For: Cllrs Endacott, Tripp, Dicker; Against: Cllrs Westcott and Carter)

It was **resolved** to transfer all the Council funds to Lloyds Bank (Proposed Cllr Vooght: For: Cllrs Endacott, Tripp, Dicker; Against: Cllrs Westcott and Carter)

17/18 268 Budget and Accounts: The budget report for February 1st 2018 was noted

It was **resolved** to note the following receipts:

Newsletter Advertising	£770
Lottery Grant	£4216

It was **resolved** to approve the following payments:

Diane Shepherd (Salary February)	£282.70
HMRC (PAYE February)	£70.60

Signed.....Date.....

Diane Shepherd (Travelling)	£17.55
Stamps	£6.72
Newsletter	£397.36
Village Website (hosting and domain name)	£60.00

The Clerk asked Cllrs to note the number of hours she has spent on the Village newsletter and asked how this should be accounted for. Cllrs said that this was a gift from the Council to the newsletter. The Clerk asked the Council to note that it was paying for both the Council Website and the Village Website.

17/18 269 Items for the Next Agenda

There were no additional items other than noted above

17/18 270 Public Open Session. For Information Only

There were no members of the public present

17/18 271 Date and Time of Next Meeting: March 12th at 7.30 pm

Signed.....Date.....