

CHERITON BISHOP PARISH COUNCIL

Minutes of the Cheriton Bishop Parish Council Meeting held on Monday 9th April 2018 at 7.30 at Spalding Hall, Cheriton Bishop

Present: Cllrs Gill Westcott (Chair), Dennis Milton, Kim Bastyan, David Tripp, Peter Endacott, Tim Vooght (Vice Chairman), Phil Dicker, Derek Coren (MDDC) and Peter Heal (MDDC)

In Attendance: D Shepherd (Clerk) and four members of the public

18/19 1 To receive and accept apologies

It was **resolved** to accept apologies from Cllrs Bastyan, Carter and Cllr Heal (MDDC)

18/19 2 To receive Declarations of Interest: To receive declarations of personal interest and disclosable pecuniary interest in respect of items on this agenda

Cllr Endacott declared a personal interest in Planning Applications 18/00247 and 18/00432. Cllr Tripp declared a personal interest in the agenda item re the Newspaper Printer and a pecuniary interest in the payment to Project Heating

18/19 3 Public Participation: To receive public comment on items on the agenda. A maximum of 10 minutes is allowed for this item

Two members of the public spoke to support the request from the Newspaper Group for a replacement printer

18/19 4 Newsletter Printer: To consider a replacement printer for the Newsletter

The Clerk had previously circulated the report from the Newspaper Group containing details of quotes and recommendations and a spreadsheet identifying the income and expenditure for the newsletter and the reserves ring fenced for the newsletter. It was noted that the parish website costs should not be included but put under a separate budget heading.

It was **resolved** to buy the printer identified as quote 4 in the report (Proposed Cllr Vooght: Abstain Cllr Tripp)

18/19 5 Minutes of the Parish Council Meeting held on the 12th March 2018: To approve and sign the minutes as a correct record

It was **resolved** to approve and sign the minutes as a correct record (Proposed Cllr Westcott)

18/19 6 Report from Cllr Way (DCC)

Cllr Way reported on the integration of the health services, the pressures on the RD and E Hospital, his meeting with Meg Booth the Head of Highways about the continuing deterioration of the local road network and his enquires re the footpath at Hescane Park. The Clerk was asked to pass the information on the latter to Cllr Bastyan for comment

18/19 7 Report from the Chair: To consider a report from the Chair. For information only

The Chair reported on the all day workshop to be held on the 17th April at the Village Hall re Community Land Trusts run by Devon Communities Together. The Chair would send the details to the Clerk for circulation to all Cllrs including those in Crediton Hamlets

18/19 8 Report from Councillors: To consider reports from Councillors. For information only

There were no reports from Cllrs

18/19 9 Report from Cllr Coren (MDDC)

Cllr Coren circulated maps of the area and asked Cllrs to mark the blocked drains and gullies and he would then pass this to DCC for action. Cllr Coren raised an issue re a Planning Application not yet determined and the Clerk was asked to find out if the Council still had time to complete a site visit before commenting. Cllr Coren apologised for the failure of the District Cllrs with respect of the concerns raised about Southcombe Hill. The Clerk was asked to write to the Head of Planning and the MDDC CEO asking what was going to happen and when

18/19 10 Mid Devon District Council: Planning Applications: MDDC had asked for comments on the following Planning Applications:

Reference: 18/00247
Proposal: Conversion of Integral garage to habitable room
Location: Croft House
Applicant: Mr and Mrs I Wood

It was **resolved** to support this application (Proposed Cllr Westcott; Abstain Cllr Endacott)

Reference: 18/00432
Proposal: Repositioning of Vehicular Access
Location: Croft House
Applicant: Mr and Mrs I Wood

It was **resolved** to support this application (Proposed Cllr Westcott; Abstain Cllr Endacott)

18/19 11 Dartmoor National Park: Planning Applications: DNP had asked for comments on the following Planning Application:

Reference: 0131/18
Proposal: Farm workers dwelling
Location: Jervis Farm
Applicant: Mr A Retter

It was **resolved** to support this application (Proposed Cllr Westcott)

18/19 12 Mid Devon District Council: Planning Decisions: it was **noted** that MDDC has approved the following planning applications with conditions as filed:

Reference: 18/00043
Proposal: Change of Use of land and building from agricultural to use class B8 (Storage) and B1 (Office)
Location: Thorne Cross Farm, Cheriton Bishop
Applicant: Mr M Banforth

18/19 13 Defibrillator: Cllr Vooght to report on progress

Cllr Vooght explained the unexpected delay in purchase. Purchase would follow the meeting

18/19 14 Data Protection Regulations May 2018: The Clerk to report on implementation of the new regulations

The Clerk reported on her training and the unanswered questions. An information audit is the first step and the item should remain on the Council agenda

18/19 15 Annual Parish Meeting: To agree a date for the Annual Parish Meeting

It was **resolved** that the Annual Parish Meeting would take place on the 21st May – 7.15 pm for 7.30 (Proposed Cllr Westcott)

18/19 16 Roads and Footpaths in the Parish: To consider issues relating to roads and Footpaths in the parish including:

1. the Footpath from Hescane Park
2. the Road to Hittisleigh Mill
3. Drains and blocked gullies in the parish
4. Trees on the Village Green
5. Email from parishioner re Southcombe Hill

It was noted that items 1 and 3 had been dealt with earlier in the meeting. Cllr Coren has dealt with item 2. Cllr Vooght with item 4 and the Clerk was asked to contact the landowners to explain that the trees needed to be felled. Item 4 had been dealt with by Cllr Coren and Way and apologies given

18/19 17 Correspondence: It was **noted** that the Council had received the following correspondence:

Items for Action:

1. *MDDC Planning Correspondence*
2. *Lloyds Banking correspondence*
3. *Enquiry from parishioner re trees on the Village Green*
4. *Dartmoor Planning Correspondence*
5. *Data Protection Registration*
6. *Communications re the Village Green grass cutting*

Items for Note:

1. *Voluntary Voice elections*
2. *Dartmoor Rangers update*
3. *Voluntary Voice Elections 2018*
4. *Involve: Emergency First Aid at Work 2nd May*

18/19 18 Budget and Accounts:

It was **noted** that the following receipts had been received:

Precept (first half)	£5950.34
Council Tax Support Grant	£49.66

It was **resolved** to approve the following payments:

Diane Shepherd (Salary April)	£291.41
HMRC (PAYE April)	£72.85
Diane Shepherd (Travelling)	£17.55
Stamps (Recorded Delivery and 12 2 nd class stamps)	£9.12 and £1.89
Defibrillator costs	£2075, £792
Data Protection Registration	£35
Additional insurance premiums (Defib and Telephone Box)	£17.42, £16.80
Newsletter printing (Project Heating)	£148.19
Condolence Card	£2.95
DALC Training	£24
Spalding Hall Hire	£140

- 18/19 19** **Committees:** To consider the need to set up any Committees of the Council
This matter was deferred to the May Council meeting
- 18/19 20** **Internal Audit 2017/18:** To consider the implementation of the recommendations made by the Internal Auditor
The recommendations of the Internal Auditor were noted and the Clerk was asked to action the remaining items
- 18/19 21** **Asset Register 2017/18:** To review the asset register
It was **resolved** to approve the asset register for 31st March 2018 (Proposed Cllr Westcott)
- 18/19 22** **Items for the Next Agenda:** To identify items for the next agenda
There were no additional items other than those already identified at the meeting
- 18/19 23** **Public Open Session. For Information Only**
There were no members of the public present
- 18/19 24** **Date and Time of Next Meeting:** May 14th to include the Annual Meeting