

CHERITON BISHOP PARISH COUNCIL

Minutes of the Cheriton Bishop Parish Council Meeting held on Monday 14th May 2018 at Spalding Hall, Cheriton Bishop

Present: Cllrs Tim Vooght (Chair), Dennis Milton, David Tripp (Vice Chair), Chris Carter (Vice Chair), Gil Westcott, Phil Dicker, Derek Coren (MDDC), Peter Heal (MDDC) and Cllr N Way (DCC)

In Attendance: D Shepherd (Clerk) and three members of the public

18/19 – 40 To receive and accept apologies

It was **resolved** to receive and accept apologies from Cllrs Endacott and Bastyan (Proposed Cllr Vooght)

18/19 – 41 To receive Declarations of Interest: To receive declarations of personal interest and disclosable pecuniary interest in respect of items on this agenda

There were no Declarations of Interest

18/19 – 42 Public Participation: To receive public comment on items on the agenda. A maximum of 10 minutes is allowed for this item

Two members of the public spoke against the West Devon Planning Application 1255/18 for a farm shop near Whiddon Down. Objections included issues relating to highways/traffic and car parking and the effect on local businesses

18/19 – 43 Minutes of the Parish Council Meeting held on the 9th April 2018: To approve and sign the minutes as a correct record

It was **resolved** to approve and sign the minutes as a correct record (Proposed Cllr Vooght)

18/19 – 44 Report from Cllr Way (DCC)

Cllr Way updated Cllrs on road issues and drew attention to the road damage being caused by the ever increasing size of farm vehicles. He thanked Cllr Coren for the work he had done in drawing up a list of local drains and gullies that needed clearing. He also updated Cllrs on local health issues

18/19 – 45 Report from the Chair: To consider a report from the Chair.

There was no additional report from the Chair

18/19 – 46 Report from Councillors: To consider reports from Councillors.

Cllr Milton reported on the Walking Group activities and said that new people were always welcome to join. He also reported on the Acorn Group that was flourishing and had acquired a new bus. Volunteers were required as local drivers. He also advised Cllrs that the editor of the Newsletter was changing.

Cllr Carter said that parishioners were concerned about the traffic speed from Four Crossways and requested that the 20mph sign be placed further up. Cllr Way agreed to look into this

18/19 – 47 Report from Cllr Heal (MDDC)

Cllr Heal reported that he had been elected Chairman for a second year. The Council congratulated him. He referred to Planning being very busy currently and to an enormous hole in the road on the way to Spalding Hall. Cllrs were reminded that as many people as possible need to report holes in the road on the DCC Report a Problem website

Signed.....Date.....

18/19 – 48 Report from Cllr Coren (MDDC)

Cllr Coren reported on the increase in Cemetery fees and MDDC's responsibilities relating to the burial or cremation. He said that he had not heard anything from the Dog Warden. He said the sign at the road to Hittisleigh Mill was not yet placed following concern from a parishioner. The Clerk reported that she had not received a reply from MDDC to the Council's letter re Southcombe Hill. Cllrs Heal and Coren said they would look into this

18/19 – 49 Mid Devon District Council: Planning Applications: MDDC has asked for comments on the following Planning Applications:

Reference: 18/00533
Proposal: Erection of front porch after demolition of front porch
Location: Old Haldon
Applicant: Mr and Mrs Smeeth

It was **resolved** to support this application (Proposed Cllr Vooght)

Reference: 18/00272/00273/00274/00277
Proposals: Erection of Cow Cubicle building x 4
Location: Land at Cheriton Farm
Applicant: Mr J Dobin

Cllrs discussed the findings of the site visit and possible stipulations if the applications were approved

It was **resolved** to object to this application (Proposed Cllr Vooght) and the Clerk was asked to send the report prepared by Cllr Milton in full

18/19 – 50 West Devon Borough Council: Planning Application: Development of New Farm Shop at Whiddon Down

Cllr Vooght reported on his attendance at a consultation held by Drewsteignton Parish Council. Cllrs discussed the concerns expressed by members of the parish. Cllrs considered this was not a farm shop but a commercial retail development and that there had been insufficient consultation.

It was **resolved** that the Clerk should advise West Devon that the Council objected to the application on a number of grounds including traffic, highways, car parking, development in open countryside and the effect on local businesses (Proposed Cllr Vooght)

18/19 – 51 Mid Devon District Council: Planning Decisions: it was noted that MDDC had approved the following planning applications with conditions as filed:

Reference: 18/00247
Proposal: Conversion of Integral Garage to habitable room
Location: Croft House
Applicant: Mr and Mrs Wood

Reference: 18/00136
Proposal: Erection of 2 storey extension and insertion of dormer window to rear
Location: 2 Glebelands
Applicant: Mrs Brace and Mrs Pearce

Reference: 18/00432
Proposal: Re-positioning of Vehicular Access~
Location: Croft House
Applicant: Mr and Mrs Wood

Signed.....Date.....

- 18/19 – 52 Mid Devon District Council: Notification of Appeal:**
- Reference: 17/01476
 Proposal: Removal of Condition (g) of planning permission relating to agricultural tie
 Location: Venbridge Farm
 Appellants: Mr and Mrs Welham
- It was **resolved** not to comment on this appeal (Proposed Cllr Vooght)
- 18/19 – 53 Internal Audit Report 2017/18:** To receive the internal audit report
- It was **resolved** to receive the Internal Audit Report (Proposed Cllr Vooght)
- 18/19 – 54 Annual Governance Statement 2017/18:** To complete the Annual Governance Statement
- Cllrs completed the Annual Governance Statement 2017/18
- It was **resolved** to approve the Annual Governance Statement 2017/18 (Proposed Cllr Vooght)
- 18/19 – 55 Accounting Statement 2017/18 and Accounts 2017/18:** To receive the accounting statement and Accounts 2017/18
- It was **resolved** to approve the Accounting Statements and Accounts for 2017/18 (Proposed Cllr Vooght)
- 18/19 – 56 Certificate of Exemption 2017/18:**
- Cllrs noted that they met the criteria for the Certificate of Exemption
- It was **resolved** to approve the application for the Certificate of Exemption (Proposed Cllr Vooght)
- 18/19 – 57 Annual Parish Meeting 2017/18: 21st May:** To confirm arrangements for the Annual Parish Meeting
- Cllr Vooght reported on the arrangements for the Annual Parish Meeting
- 18/19 – 58 Defibrillator:** Cllr Vooght to report on progress
- Cllr Vooght reported that he was awaiting confirmation from West Country Ambulance that the defibrillator was on their system and then it would go live. He said that he needed to purchase some stickers for the Telephone Box and would set up training in September 2018. This matter to be placed on the June Council agenda
- It was **resolved** that Cllr Vooght have a budget of £60 for stickers (Proposed Cllr Carter)
- 18/19 – 59 Planters in the Village:** To consider funding for plants: Cllr C Carter to report
- Cllr Carter reported on the Planter at the top of the Village and the need to buy some colourful shrubs for the Planter
- It was **resolved** that Cllr Carter have a budget of £50 for shrubs (Proposed Cllr Vooght)

Signed.....Date.....

18/19 – 60 Data Protection Regulations May 2018: The Clerk to report on implementation of the new regulations

The Clerk reported on one days training that she had undertaken and advised that all Cllrs and the Clerk should have a separate email address for Council business. Cllrs noted that there were a number of steps the Council needed to take to conform to the new regulations and this would be a standing agenda item for the Council

It was **resolved** that the Clerk should set up separate email addresses with Visionict who provide the Council website at a cost of £18 per person per annum (Proposed Cllr Vooght)

18/19 – 61 Roads and Footpaths in the Parish: To consider issues relating to roads and Footpaths in the parish including:

1. Footpath from Hescane Park: the Clerk read out an email from Cllr Bastyan. Cllr Coren referred to an email and he would look into this further
2. Road to Hittisleigh Mill: Cllr Coren had previously reported that this was not yet placed
3. Drains and blocked gullies in the parish: Cllr Coren had produced a local list and passed to Cllr Way for action
4. Trees on the Village Green: A site meeting had taken place
5. New Development Yeoford Road: Support for the name: Higher Shippon

18/19 – 62 Correspondence: It was **noted** that the Council had received the following correspondence:

Items for Action:

1. *MDDC Planning Correspondence*
2. *Lloyds Banking correspondence*
3. *MDDC: Dog Fouling follow up*
4. *Dartmoor Planning Correspondence*
5. *National Pay Award for Clerks*
6. *MDDC GDPR Briefing May 30th*

Items for Note:

1. *Devon Communities Together Courses*
2. *Rural Services Newsletter*
3. *Healthwatch Devon Bulletins*
4. *DCC: Recycling information*
5. *Dartmoor Local Plan Review Newsletter*
6. *Devon Communities: Neighbourhood Planning Course*
7. *Devon Communities: Training Courses*
8. *IOC Registration confirmed*
9. *DCC Flood Management Newsletter*
10. *Devon Community Resilience Forum 14th June*

18/19 – 63 Budget and Accounts:

It was **resolved** to note the following receipts:

Precept	£5900.68
Council Tax Support Grant	£99.32
VAT Refund	£1020.79
Newsletter (Nedcare/Janson)	£10 x 2

Signed.....Date.....

It was **resolved** to approve the following payments:

Diane Shepherd (Salary May)	£296.94
HMRC (PAYE May)	£74.23
Pay adjustment (April)	£5.53
Diane Shepherd (Travelling)	£17.55
Stamps (2 nd class stamps)	£3.36
DALC (subs)	£200.35
D Quill (Internal Audit)	£115
Clarity (Printer)	£5998.80
Clarity (Pages April)	£76.67
Zerographic	£280.80
Insurance	£413.48

18/19 – 64 Items for the Next Agenda:

No additional items were identified except those set out above

18/19 – 65 Public Open Session. For Information Only

There were no members of the public present

18/19 – 66 Date and Time of Next Meeting: June 11th at 7.30 pm

Signed.....Date.....