

CHERITON BISHOP PARISH COUNCIL

Minutes of the Cheriton Bishop Parish Council Annual Meeting held on Monday 14th May 2018 at Spalding Hall, Cheriton Bishop

Present: Cllrs Tim Vooght (Chair), Dennis Milton, David Tripp (Vice Chair), Chris Carter (Vice Chair), Gil Westcott, Phil Dicker, Derek Coren (MDDC), Peter Heal (MDDC) and Cllr N Way (DCC)

In Attendance: D Shepherd (Clerk) and three members of the public

18/19 – 25 To elect the Chair of the Council and to receive the Chair’s Declaration of Acceptance of Office

It was **resolved** to elect Cllr Tim Vooght as Chair (Proposed Cllr C Carter)

18/19 – 26 To elect the Vice Chair and to receive the Vice Chair’s Declaration of Acceptance of Office

It was **resolved** to elect Cllrs David Tripp and Chris Carter as Vice Chairs (Proposed Cllr G Westcott)

18/19 – 27 To receive and accept apologies

It was **resolved** to receive and accept apologies from Cllrs Endacott and Bastyan (Proposed Cllr Vooght)

18/19 – 28 To receive Declarations of Interest: To receive declarations of personal interest and disclosable pecuniary interest in respect of items of this agenda

There were no Declarations of Interest

18/19 – 29 Public Participation: To receive public comment on items on the agenda

There were no comments from members of the public

18/19 – 30 To consider whether to appoint Committees

It was resolved to appoint two Committees: Planning and Finance/Human Resources. Planning: Cllrs Milton, Dicker, Westcott, Endacott. Finance/Human Resources: Cllrs Carter, Westcott, Vooght and Bastyan

18/19 – 31 To confirm representatives on the following organisations: Newsletter Committee

It was **resolved** that Cllrs Milton and Dicker were the Council’s representatives on the Newsletter Committee (Proposed Cllr Vooght)

18/19 – 32 To confirm the Council’s Asset Register May 2018

The Clerk circulated the register

It was **resolved** to confirm the Asset Register for May 2018 (Proposed Cllr Vooght)

18/19 – 33 To review the Council’s Insurance policy

The Clerk read out the details of the insurance policy to be renewed in June. Cllrs confirmed that they wish to take the three year undertaking.

It was **resolved** that the Insurance policy was correct and that it could be renewed with the three year undertaking (Proposed Cllr Vooght)

Signed.....Date.....

- 18/19 – 34 To review the Council’s Standing Orders**
The Clerk referred to the NALC Standing Orders 2018. The Clerk was asked to redraft the current Standing Orders to include the new legislative requirements and to present the draft to Council for approval
- 18/19 – 35 To review the Council’s Financial Regulations**
The Clerk referred to the NALC Standing Orders 2018 and the new Governance and Accountability Guidance for Small Councils 2018. The Clerk was asked to redraft the current Standing Orders to include the new legislative requirements and to present the draft to Council for approval
- 18/19 – 36 To affirm eligibility for the General Power of Competence**
It was **resolved** to resolve to adopt the General Power of Competence (Proposed Cllr Vooght)
- 18/19 – 37 To review the Council’s Complaints Procedure**
It was **resolved** that the Council’s Complaints Procedure did not require amendment (Proposed Cllr Vooght)
- 18/19 – 38 To review and decide on amendments to Council policies: Model Publication Scheme**
Cllrs noted that the Scheme would need to be amended in the light of the new GDPR Regulations and the Clerk was asked to redraft the Scheme and present to Council for approval
- 18/19 – 39 Date and Time of Council Meetings for 2018/19: Council Meetings to be held on the second Monday of each month. The Annual Parish Meeting to be held in March 2019**

Signed.....Date.....