

CHERITON BISHOP PARISH COUNCIL

Minutes of the Cheriton Bishop Parish Council Meeting held on Monday 14th January 2019 at Spalding Hall, Cheriton Bishop

Present: Cllrs Chris Carter (Vice Chair), T Vooght (Chair), Phil Dicker, Peter Endacott, David Tripp (Vice Chair), Dennis Milton, Oswald Chung, Peter Heal (MDDC), Derek Coren (MDDC) and Nick Way (DCC)

In Attendance: D Shepherd (Clerk) and 1 member of the public

18/19 – 171 To receive and accept apologies

It was **resolved** to receive and accept apologies from Cllr Bastyan (Proposed Cllr Vooght)

18/19 – 172 To receive Declarations of Interest: To receive declarations of personal interest and disclosable pecuniary interest in respect of items on this agenda

There were no Declarations of Interest

18/19 – 173 Public Participation: To receive public comment on items on the agenda. A maximum of 10 minutes is allowed for this item

There was no public comment

18/19 – 174 Minutes of the Cheriton Bishop Council Meeting held on the 12th November 2018: To approve and sign as a correct record

It was **resolved** to approve and sign the minutes as a correct record (Proposed Cllr Vooght)

18/19 – 175 Report from Cllr Way (DCC): For Information Only

Cllr Way reported on a meeting with Highways to consider extending the 20mph zone to the Four Ways Cross. This had been rejected as it did not meet current DCC policy but further investigations would be done. Cllr Way went on to report on Highways equipment and further road improvements within the parish. He also reported on his work on the Crediton Health Hub and the efforts to integrate Adult Care Services. Cllr Way reminded Cllrs about the Boundary review. He undertook to find out more about what the Council needed to do and would report back.

18/19 – 176 Report from the Chair: To consider a report from the Chair. For information only

The Chair reported on a proposal from a parishioner re erecting signs encouraging vehicles to slow down around the school. Cllrs discussed the way forward using personalised signs or “20 is plenty” signs which would have to be placed on private land. Highways would not fund these signs. Cllrs discussed sources of funding. Cllr Way agreed to take this forward in discussion with the parishioner and Cllrs who would need to identify sites where the signs could be located

18/19 – 177 Report from Councillors: To consider reports from Councillors. For information only

Cllr Milton referred to the Community Land Trust celebration on the 22nd Jan. He enquired about the re-allocation of the last two properties on the site. Cllr Heal said that he would enquire. Cllr Milton also reminded Cllrs about the Dartmoor Local Plan consultation which continues until 4th February.

Signed.....Date.....

18/19 – 178 Report from Cllr Heal (MDDC): For Information Only

Cllr Heal reported on the MDDC State of the District Debate on 23rd January whose focus was the effect of Brexit on the MDDC economy

18/19 – 179 Report from Cllr Coren (MDDC): For Information Only

Cllr Coren updated Cllrs on recycling and refuse collection. He also reported on his work as Chair of the Licensing Committee and the work undertaken by the Committee in the last year. Cllr Coren thanked Cllr Milton for attending the Planning Committee last week. This was endorsed by the Chair.

18/19 – 180 Mid Devon District Council: Planning Applications: MDDC has asked for observations on the following planning application:

Reference: 18/01948
Proposal: Outline for the erection of 5 dwellings
Location: Land at East of Hill View
Applicant: Mr P Nikells

It was **resolved** to object to this application because it was outside the village boundary/curtilage and that it represented over development on a site that had not been identified by the Council for development as set out in the MDDC Local Plan. In addition the access to the site was considered to be unsafe. (Proposed Cllr Vooght)

18/19 – 181 Mid Devon District Council: Planning Decisions: It was noted that MDDC had approved the following planning applications with conditions as filed:

Reference: 18/01680
Proposal: Erection of 2 storey extension to existing detached garage
Location: Crooked Chimneys Cottage
Applicant: Mr and Mrs Knott

Reference: 18/01685
Proposal: Change of use of agricultural land for the siting of 3 safari tents, formation of car park and formulation of the site
Location: Land adjacent to Crooked Chimneys Cottage
Applicant: Mr and Mrs Knott

18/19 – 182 Mid Devon District Council: MDDC had notified that the following application had been refused:

Reference: 18/01460
Proposal: Certificate of Lawfulness for the continued use of building as a single dwelling house not built in accordance with planning permission
Location: The Annexe, Polford Cottage
Applicant: Mr and Mrs Badham

18/19 – 183 Mid Devon District Council: MDDC had notified that the following application had been withdrawn:

Reference: 18/01725
Proposal: Removal of condition relating to agricultural tie
Location: Thorne Cross Farm
Applicant: Mr R Toms

18/19 – 184 Considering Planning Applications: The Clerk to report

The Clerk proposed that some Cllrs agree to look at the Planning Applications on line in advance of the Council meeting to support the Council's discussions

Signed.....Date.....

It was **resolved** that Cllrs Tripp, Carter, Milton and Chung would undertake to do this (Proposed Cllr Vooght)

18/19 – 185 Budget 2019/20: To agree the budget for 2019/20

It was **resolved** to approve the budget for 2019/20 (Proposed Cllr Vooght)

18/19 – 186 Salt Spreader for the Parish: The Clerk and Cllr Endacott to report

The Clerk reported that a grant of £1800 had been offered by DCC towards the cost. It was confirmed that Cllr Dicker's insurance covered him for using the spreader and that the Clerk would add the Salt Spreader to the Council's insurance and asset register. Cllr Endacott will purchase the Spreader and invoice the Council. Cllr Way agreed to chase up Snow Warden Training for Cllr Dicker

It was **resolved** to accept the grant and to pay the additional monies from Council reserves (Proposed Cllr Vooght)

18/19 – 187 Freedom of Information Act: To consider a draft Statement

It was **resolved** to approve this statement (Proposed Cllr Vooght)

18/19 – 188 GDPR: To consider a draft Privacy Policy and draft Retention Policy

It was **resolved** to approve these policies (Proposed Cllr Vooght)

18/19 – 189 Chequers Store – Nomination as Community Asset: To consider re-nomination

The Clerk reported that needed to be done within 7 weeks of the nomination expiring. The Clerk had run off the nomination forms and sought assistance in completing them. Cllr Heal said he would locate a copy of the previous nomination form.

It was **resolved** that Cllrs Tripp and Milton would work to complete the form and it would be placed on the agenda for the February Council meeting (Proposed Cllr Tripp)

18/19 – 190 Section 106 monies: The Council to consider suitable open space projects

Cllrs discussed possible projects. The Village Green has been registered with MDDC as a Community Open Space

It was **resolved** that the Clerk would write to the Diocese of Exeter re purchasing the Village Green (Proposed Cllr Endacott)

18/19 – 191 Devon Air Ambulance: Cllr Endacott to report

Cllr Endacott reported that he would be touring the parish with a representative from Devon Air Ambulance to identify a suitable landing site on the 21st January

18/19 – 192 Mid Devon Mobility: To consider a request for support

It was **resolved** to grant £25 to the charity (Proposed Cllr Vooght)

18/19 – 193 Roads and Footpaths in the Parish: To consider issues relating to roads and Footpaths in the parish

Cllr Dicker referred to the Bridleway between Wolfgar and Yeoford Road and reports of a firearm being discharged nearby which were being investigated

18/19 – 194 Correspondence: To consider the report circulated by the Clerk

Cllrs discussed a complaint received re the publication of minutes and the agenda. It was noted that agendas are published on the noticeboard and the website 3 working days in advance of the Council meeting as required by legislation. Minutes are

Signed.....Date.....

drafted on the Monday following the Council meeting and then circulated to Cllrs to check for accuracy on that day. It was noted that all Cllrs need to read the minutes and advise the Clerk of any inaccuracies before the draft minutes can be published.

It was **resolved** that the agenda should also be sent to the newsletter so it can be published in the next edition to enable the parish to see what had been discussed at the last Council meeting (Proposed Cllr Carter)

It was **resolved** that draft minutes will be sent to the newsletter as soon as all the Cllrs have checked them for accuracy (Proposed Cllr Vooght)

18/19 – 195 Budget and Accounts:

The following receipts were **noted**:

Newsletter	£490
------------	------

It was **resolved** to approve the following payments:

Diane Shepherd (Salary January)	£296.94
HMRC (PAYE January)	£74.23
Diane Shepherd (Travelling)	£11.70
Phone rental (December)	£6.53
St Thomas (Newsletter stationary)	£352.36
Spalding Hall (Hire)	£141
Community Heartbeat Trust (Defibrillator)	£883
Salt Spreader	£1800

18/19 – 196 Items for the Next Agenda: To identify items for the next agenda

Spring Tidy up in addition to the items carried forward from the above minutes

18/19 – 197 Public Open Session. For Information Only

There was no public comment

18/19 – 198 Date and Time of Next Meeting: February 11th 2019 at 7.30 pm

Signed.....Date.....