

CHERITON BISHOP PARISH COUNCIL

Minutes of the Cheriton Bishop Parish Council Meeting held on Monday 13th May 2019 at Spalding Hall, Cheriton Bishop

Present: Cllrs C Carter, T Vooght), D Milton (Vice Chair), D Tripp (Chair), P Dicker, P Endacott, A Wood, D Coren and S Penny (MDDC)

In Attendance: D Shepherd (Clerk) and 1 member of the public

19/20 – 38 To receive and accept apologies

It was **resolved** to accept apologies from Cllr Way

19/20 – 39 To receive Declarations of Interest: To receive declarations of personal interest and disclosable pecuniary interest in respect of items on this agenda

There were no Declarations of Interest

19/20 – 40 Public Participation: To receive public comment on items on the agenda. A maximum of 10 minutes is allowed for this item.

A representative from Devon Air Ambulance gave a presentation re potential night landing sites in the parish and responded to questions from Cllrs

19/20 – 41 Minutes of the Cheriton Bishop Council Meeting held on the 8th April 2019: To approve and sign as a correct record

It was **resolved** to approve and sign the minutes as a correct record (Proposed Cllr Tripp; Abstain Cllr Wood)

19/20 – 42 Co-option of Councillor: The Clerk to report

The Clerk confirmed that the Council could co-opt at the June Council meeting

19/20 – 43 Devon Air Ambulance: To discuss a night landing site in the parish

Following the presentation by DAA it was agreed that Cllr Dicker would speak to the relevant landowners and report back to the June Council meeting

19/20 – 45 Report from the Chair: To consider a report from the Chair. For information only

The Chairman thanked Cllr Vooght for all his work as Chairman of the Council

19/20 – 46 Report from Councillors: To consider reports from Councillors. For information only

Cllr Dicker referred to parking issues within the parish where cars parked on pavements were blocking visibility splays. Cllrs agreed to talk to relevant parishioners about this matter to see if it could be resolved. Cllr Vooght raised an issue of apparently abandoned gas bottles.

19/20 – 47 Report from Cllr Coren and Cllr Penny (MDDC): For Information Only

Cllr Penny introduced himself to Cllrs and said it was a pleasure to be at the meeting. Cllr Coren reported that the Head Of MDDC enforcement did not work on Mondays and so could not attend a Council meeting. Cllr Coren updated Cllrs on some planning enforcement matters and responded to Cllrs concerns that MDDC was not sufficiently robust in relation to enforcement

19/20 – 48 MDDC Planning Decisions: Mid Devon District Council had approved the following application

Reference: 19/00204
Proposal: Erection of a two storey extension

Signed.....Date.....

Location: 8 Glebelands
Applicant: Mr C Frankum

- 19/20 – 49 Section 106 Monies:** The Clerk to report on meeting with MDDC
The Clerk reported on her meeting with MDDC staff and confirmed the Sec 106 monies available and the proposals for its use from MDDC. Cllr Vooght put an alternative proposal and agreed to talk to the relevant landowner and report to the June Council meeting
- 19/20 – 50 New Devon Flag:** Cllr Vooght to report
Cllr Vooght reported that the flag needed replacing
It was **resolved** that Cllr Vooght could purchase two flags at a cost of £7.99 each for the Council (Proposed Cllr Vooght)
- 19/20 – 51 Privacy Notice for Staff and Councillors:** To consider whether to adopt the privacy notice
It was **resolved** to adopt the policy (Proposed Cllr Tripp)
- 19/20 – 52 Repairs and Maintenance in the Parish:** Cllrs to report re bus shelters and noticeboard
Cllrs agreed to meet to complete maintenance works on the bus shelters
It was **resolved** that a budget of £200 be set aside for the works
Cllr Dicker agreed to identify a person to complete the maintenance works on the noticeboard
- 19/20 – 53 Old School Building:** Cllr Milton to report
Cllr Milton had completed the form and passed to the Clerk to sign and send off
- 19/20 – 54 Roads and Footpaths in the Parish:** To consider issues relating to roads and Footpaths in the parish including the placing of 'Twenty is Plenty' signs and parking issue on Tuesdays
Cllrs have put up 4 signs so far and made arrangements to put up the other 8. Cllr Tripp will obtain the posts
- 9/20 – 55 Correspondence:** To consider the report circulated by the Clerk
The correspondence list was noted
- 19/20 – 56 Budget and Accounts:**
The following receipts were noted:
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|--------------------------------|-----|
| Newsletter | £74 |
| Newsletter (Devon County Show) | £50 |
- It was **resolved** to approve the following payments:
- | | |
|-----------------------------|-----------------|
| Diane Shepherd (Salary May) | £321.21 |
| HMRC (PAYE May) | £80.20 |
| Diane Shepherd (Travelling) | £34.80 |
| Phone rental (April) | £6.79 |
| Clarity | £159.88, £34.12 |
| Parish Website | £25 |
| DALC | £204.42 |
| Community First Insurance | £446.41 |

Signed.....Date.....

St Thomas (newsletter paper) £107.92
Spalding Hall £188

The Council also approved two training courses for Cllr Wood and Chairmanship training for Cllrs Milton and Tripp

19/20 – 57 **Items for the Next Agenda:** To identify items for the next agenda

Accounts 2018/19 which had been delayed as the internal auditor had been ill

19/20 – 58 **Public Open Session. For Information Only**

There was no public comment

19/20 – 59 **Date and Time of Next Meetings: June 10th, July 8th, Sep 9th, Oct 14th, Nov 11th, Dec 9th, Jan 13th, Feb 10th, March 9th and April 13th**

Signed.....Date.....