

**CHERITON BISHOP PARISH COUNCIL**

**Minutes of the Cheriton Bishop Parish Council Meeting held on Monday 10<sup>th</sup> June 2019 at Spalding Hall, Cheriton Bishop**

**Present:** Cllrs C Carter, T Vooght, D Milton (Vice Chair), D Tripp (Chair), P Dicker, D Coren (MDDC) and S Penny (MDDC)

**In Attendance:** D Shepherd (Clerk) and 1 member of the public

**19/20 – 60 To receive and accept apologies**

It was **resolved** to receive and accept apologies from Cllr Wood and Cllr Endacott (Proposed Cllr Tripp)

**19/20 – 61 To receive Declarations of Interest:** To receive declarations of personal interest and disclosable pecuniary interest in respect of items on this agenda

There were no Declarations of Interest

**19/20 – 62 Public Participation:** To receive public comment on items on the agenda. A maximum of 10 minutes is allowed for this item

There was no public comment

**19/20 – 63 Minutes of the Cheriton Bishop Annual Meeting held on the 13<sup>th</sup> May 2019:** To approve and sign as a correct record

It was **resolved** to approve and sign the minutes as a correct record (Proposed Cllr Tripp)

**19/20 – 64 Minutes of the Cheriton Bishop Council Meeting held on the May 13<sup>th</sup> 2019:** To approve and sign as a correct record

It was **resolved** to approve and sign the minutes as a correct record (Proposed Cllr Tripp)

**19/20 – 65 Co-option of Councillor:** The Clerk to report

The Clerk had circulated the three applications, one of whom indicated that they were content to withdraw if there were other suitable candidates

It was **resolved** to co-opt Kim Bastyan (Proposed Cllr Tripp)

**19/20 – 66 Report from Cllr Way (DCC):** For Information Only

Cllr Way reported that DCC had adopted St Boniface as the Patron Saint of Devon. He reported on current lack of funding for the road network and provided dates for Snow Warden training which he would forward to the Clerk. He explained that a Snow Plan was required. Cllr Way also reported on pot hole repairs and the work he was doing to support funding for new Play equipment at the School

**19/20 – 67 Report from the Chair:** To consider a report from the Chair. For information only

The Chair updated the Council on action taken following an accident when a parishioner was seriously injured. He provided a quote for posts for the Twenty is Plenty signs for £90.28 and this was approved. He reported on a parishioner who will refurbish the Council noticeboard and a budget of £150 was agreed to include a new user friendly board to pin notices upon. He confirmed that he and Cllr Milton would be attending Chairmanship Training shortly. He confirmed that a start had been made on refurbishing the bus shelters and Cllrs agreed further action

Signed.....Date.....

**19/20 – 68 Report from Councillors:** To consider reports from Councillors. For information only

Cllr Vooght asked the Clerk to update the website re Cllrs and their roles. Cllr Milton reported that parking at the corners was still a problem in the parish and enquired about the process of introducing yellow lines into the parish. Cllr Coren suggested Cllrs take photographs of problem areas. Cllr Milton also updated the Council on the Local Plan in relation to the parish.

**19/20 – 69 Report from Cllr Penny (MDDC):** For Information Only

Cllr Penny reported on his first month in office and his roles in licensing and housing policy development. He had attended Planning Committee when the Anaerobic Digester had been approved at Crediton

**19/20 – 70 Report from Cllr Coren (MDDC):** For Information Only

Cllr Coren reported on his disappointment that the Anaerobic Digester had been approved. He reported on his role on policy development groups and on local enforcement issues.

**19/20 – 71 MDDC Planning Applications:** MDDC had asked for comments on the following applications:

Reference: 19/00816  
Proposal: CLU for the existing use of agricultural land as domestic garden for a period in excess of 10 years  
Location: Crossways Farm  
Applicant: Mr M Chatfield

It was **resolved** that the Council was neutral in respect of this application (Proposed Cllr Tripp)

Reference: 19/00850  
Proposal: LBC for alterations to fenestration to Barn  
Location: Wolfgar Farm  
Applicant: Mrs Ruth Salmon

It was **resolved** that the Council supported this application (Proposed Cllr Tripp)

**19/20 – 72 MDDC Planning Decisions:** Mid Devon District Council had approved the following application

Reference: 18/01924  
Proposal: CLU for the siting of a single mobile unit for residential occupation and use  
of ancillary garden area for a period in excess of 10 years  
Location: Sunnymead, Cheriton Bishop  
Applicant: Mr M Palfrey

**19/20 – 73 Notification of Appeal:** MDDC had given notification that an appeal has been made to the Secretary of State following the refusal of the following application:

Reference: 19/00261  
Proposal: Permission in Principle for the erection of 1 dwelling  
Location: Land at Fairview  
Applicant: Mr P Benjamin

**19/20 – 74 Internal Auditor's Report 2018/19:** To receive and note the Internal Auditors Report

It was **resolved** to receive and note the Internal Auditors Report (Proposed Cllr Tripp)

Signed.....Date.....

- 19/20 – 75 Annual Governance Statement 2018/19:** To complete and approve the Annual Governance Statement
- The Annual Governance Statement was completed
- It was **resolved** to approve the Annual Governance Statement (Proposed Cllr Tripp)
- 19/20 – 76 Accounting Statements 2018/19:** To approve the Accounting Statements 2018/19
- It was **resolved** to approve the Accounting Statements 2018/19 (Proposed Cllr Tripp)
- 19/20 – 77 Annual Accounts 2018/19:** To approve the Annual Accounts 2018/19
- It was **resolved** to approve the Annual Accounts 2018/19 (Proposed Cllr Tripp)
- 19/20 – 78 Certificate of Exemption 2018/19:** To Certify that the Council is exempt from a limited audit review
- It was **resolved** to certify that the Council is exempt from a limited audit review (Proposed Cllr Tripp)
- 19/20 – 79 Budget 2019/20:** To approve the budget for 2019/20
- It was **resolved** to approve the budget for 2019/20 (Proposed Cllr Tripp)
- 19/20 – 80 Devon Air Ambulance Night Landing Sites:** Cllr Dicker to report
- Cllr Dicker reported that only one landowner had responded so far and the response was positive. It was agreed to take no further action until responses had been received from the other two landowners
- 19/20 – 81 Section 106 Monies:** Cllr Vooght to report on a future project. The Council to respond from request from MDDC
- Cllr Vooght reported that he was waiting to hear from the landowner. The Clerk referred to the email from MDDC asking for a response from the Council re: taking over the Play Area.
- It was **resolved** to resist the pressure from MDDC until Cllr Vooght had been able to discuss the future project with the landowner (Proposed Cllr Vooght)
- 19/20 – 82 Repairs and Maintenance in the Parish:** Cllr Dicker to report
- Cllr Vooght referred to the need to also refurbish the Council's Community Noticeboard. Cllr Tripp agreed to arrange this
- 19/20 – 83 Autumn Village Tidy:** To agree a date
- It was **resolved** that the Autumn Village Tidy would take place on the 28<sup>th</sup> September
- 19/20 - 84 Roads and Footpaths in the Parish:** To consider issues relating to roads and Footpaths in the parish including communication with Devon Highways
- Councillors discussed the problems in communicating with Devon Highways. The Clerk referred to the importance of using the DCC Report a Problem site and to use the Highways Surgeries which take place on the first and third Thursdays of the month at Crediton Library. The Highways Officer is best contacted via Cllr Way. Cllr Way explained that the problems have been created by the system and the lack of resources
- 19/20 – 85 Correspondence:** To consider the report circulated by the Clerk

Signed.....Date.....

The Council noted the report and Cllr Milton agreed to place the Community Asset notice near the Old School Building. The Clerk had also placed on the Council noticeboard.

**19/20 – 86**

**Accounts:**

It was **resolved** to approve the following payments:

Diane Shepherd (Salary June)	£321.21
HMRC (PAYE June)	£80.20
Diane Shepherd (Travelling)	£17.55
Phone rental (May)	£6.79
Clarity	£84.67
Flag Shop	£13.20
Office stationery	£11.53
Office furniture contribution	£59.10
McCleod and Tonkin (Internal Audit)	£120

**19/20 – 87**

**Items for the Next Agenda:** To identify items for the next agenda

There were no additional items for the next agenda

**19/20 – 88**

**Public Open Session. For Information Only**

A parishioner made comments on several matters on the agenda

**19/20 – 89**

**Date and Time of Next Meetings: July 8<sup>th</sup> at 7.30 pm**

Signed.....Date.....