

## CHERITON BISHOP PARISH COUNCIL

### Minutes of the Cheriton Bishop Parish Council Meeting held on the 11th of May 2020 using virtual Zoom technology as permitted by the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England & Wales) Regulations 2020 ("the Regulations")

**Present:** Cllr Milton (Chairman), Cllr Bastyan, Cllr Dicker, Cllr Endacott, Cllr Vooght, Cllr Wood and Cllr Way (DCC)

**In Attendance:** The Clerk

**1. To receive and accept apologies**

Apologies from Cllr Coren (MDDC) and Cllr Penny (MDDC) had been received and were accepted.

**2. To receive declarations of interest**

No declarations of interest were declared.

**3. Public Involvement:** to hear and consider emails received from members of the public

No emails had been received.

**4. Cheriton Bishop Parish Council Meeting Minutes dated 9th March 2020:** to approve the minutes as a correct record

It was **resolved** to approve the minutes as a correct record.

**5. Mid Devon District Council – Planning Applications:** Mid Devon District Council had asked for comments on the applications below. Due to Covid-19 restrictions on meetings comments had already been submitted to meet Mid Devon District Council deadlines.

Reference: 20/00577/FULL

Proposal: Extension of domestic garden and erection of two single storey rear extensions

Location: Brambleside, Cheriton Bishop

Applicant: Mr M Tripp

It was **resolved** to confirm the Council's already submitted neutral stance on this application.

Reference: 20/00251/OUT

Proposal: Outline Consent for the erection of 3 dwellings

Location: Land east of Hill View, Cheriton Bishop

Applicant: Mr P Nickells

It was **resolved** to confirm the Council's already submitted objection.

- 6                    **Mid Devon District Council – Planning Decisions:** it was noted that Mid Devon District Council had approved the following applications with conditions as filed.

Reference:        20/00347/HOUSE  
Proposal:        Erection of rear sunroom  
Location:        Larchmoor, Cheriton Bishop  
Applicant:       Mrs N Bartholomew

Reference:        220/00427/FULL  
Proposal:        Erection of a general purpose agricultural building  
Location:        Land east of Medland Farm Barn, Medland Lane, Cheriton Bishop  
Applicant:       Mr W Cull

Reference:        19/02129/TDC  
Proposal:        Technical Details Consent for the erection of 1 dwelling  
Location:        Land at Fairview, Cheriton Bishop  
Applicant:       Mr P Benjamin

7.                    **Mid Devon District Council – Planning Decisions:** Mid Devon District Council had been notified that the following appeal against refusal of planning consent had been allowed.

Reference:        APP/Y1138/W/19/323509  
Proposal:        Construction of two replacement dwellings  
Location:        Land at Little Mounson, Crosse Farm, Cheriton Bishop  
Applicant:       Mr D Powell

8.                    **To consider the appointment of new Councillors**

The Chairman reported that interest had already been received. It was **resolved** to commence the appointment process. **Clerk** to draft an advertisement which will be sent to the Village Newsletter, notified on the Cheriton Bishop Facebook page, uploaded onto the Parish Council website and put up on the noticeboard.

9.                    **To consider the renewal of the registration of The Old Thatch as an Asset of Community Value**

The current registration expires on 21<sup>st</sup> July 2020. It was **resolved** to renew the registration. The **Chair** and the **Clerk** to prepare and submit the re-nomination form.

10.                  **To consider the request by parishioners for provision for the recycling of hard to recycle items.**

Councillors considered the request for support. It was **resolved** that more information was needed. **Clerk** to contact Terracycle for more information about their services and contact MDDC to enquire whether they would allow the recycling bins to be placed on the Glebelands car park.

**11. To consider amendments to Standing Orders to permit remote meetings**

In view of current restrictions on meetings due to the Covid-19 pandemic it was **resolved** to adopt supplementary Standing Orders to meet the statutory requirements for the holding of remote meetings until 7<sup>th</sup> May 2021 or the repeal of the Regulations, whichever is the earlier.

**12 To consider a scheme of delegation of powers**

It was **resolved** to adopt a scheme of delegation of powers so that, during the Covid-19 Pandemic and if it is not possible to hold a Parish Council meeting, the Clerk may, in consultation with three Councillors:

- approve expenditure up to £500; and
- agree responses to Planning Applications.

**13 To consider the provision of financial support for the Cheriton Bishop Support Group**

Councillors expressed their appreciation of the hard work of the Cheriton Bishop Support Group, particularly during the Covid-19 pandemic. It was noted that the Support Group had already received some funding but that it was expected to need more. It was **resolved** to make an application to the Locality Fund for a grant of £500 but that if the application is unsuccessful the money would be made available from Parish Council reserves. **Clerk and Cllr Wood** to action

**14 To consider a response to Cheriton Bishop Facebook page post**

This item was dealt with under item 13.

**15. To consider a Cheriton Bishop Parish Council Facebook page**

Councillors discussed how best to disseminate information the Parish Council receives that is of interest to parishioners. The clerk reported that she had joined the Cheriton Bishop Facebook group. It was **resolved** that for a trial period of 2 months the Clerk will post items of interest on the Cheriton Bishop Facebook page.

**16. To consider responsibility for maintaining the Cheriton Bishop Parish Council website.**

The clerk confirmed that she is responsible, supported by Visionict.

**17. Accounts 2019/20 and 2020/21**

It was **resolved** to approve the following payments:

Item	Allocated Budget	Amount
Microsoft Office	Administration	£59.99
Zoom Software	Administration	£7.19
Mobile Phone Top	Administration	£10
Flag	Equipment	£82.74
ICO	Administration	£40
DALC	Administration	£200.50

HMRC (PAYE for P Dunn)	Salary	£160.19
Clarity Copiers	Newsletter	£181.67

The receipt of the annual precept of £6835.50 was noted. **Clerk** to check whether the DALC fees have been deducted.

**18 To appoint Internal Auditor**

It was **resolved** to appoint Penny Clapham as the Internal Auditor for 2019/20

**19. To consider update on Playground management and refurbishment**

Councillors considered the plan of the potential new play area which had been received from MDDC. Councillors discussed the use of S106 monies for the potential new play area, bearing in mind that the S106 monies are also needed for resurfacing around the War Memorial. **Cllr Endacott** had obtained one quote for the resurfacing and will obtain two more. It was **resolved** that the Clerk should apply for S106 monies for the resurfacing with the balance of the monies being then available for the new play area.

**20. To receive a report from the Chairman (for information only)**

The Village Shop and Post Office opening hours have changed. The First Aid Course is still being advertised in the Village Newsletter. Devon County Council has notified a temporary closure on Church Lane on 28<sup>th</sup>/29<sup>th</sup> July.

**21. To receive a report from Councillors (for information only)**

Cllr Endacott reported that there had been a lot of walkers around the parish during the period of lockdown. **Cllr Wood** will write a piece for the Village Newsletter encouraging walkers to pick up litter and dog mess.

**22. To receive a report from Councillor Way (DCC)**

Cllr Way has been in contact with almost all the care homes in the county and most seem to be coping relatively well during the pandemic. DCC has an active Covid-19 advice network. Road repairs have been delayed during the lockdown but latterly work has begun again. The Punchbowl is now open with restrictions – details are available on the MDDC website. There is money available in the Locality Fund.

**23. To receive reports from MDDC Council**

No reports had been received.

**24. Date of Next Meeting**

Monday 15<sup>th</sup> June 2020 at 1930 using Zoom technology

