

## CHERITON BISHOP PARISH COUNCIL

### Minutes of the Cheriton Bishop Parish Council Meeting held on the 15th of June 2020 using virtual Zoom technology as permitted by the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England & Wales) Regulations 2020

**Present:** Cllr Milton (Chairman), Cllr Bastyan, Cllr Dicker, Cllr Endacott, Cllr Vooght, Cllr Wood, and Cllr Coren (MDDC)

**In Attendance:** The Clerk

**1. To receive and accept apologies**

Apologies from Cllr Penny (MDDC) and Cllr Way (DCC) had been received and were accepted.

**2. To receive declarations of interest – to receive declarations of personal and disclosable pecuniary interest in respect of items on the Agenda:**

Cllr Coren declared a personal and pecuniary interest in item 5 of the Agenda (19/01188/FULL)

**3. Public Involvement: to receive public comment on items on the Agenda:**

No members of the public were in attendance.

**4. Cheriton Bishop Council Meeting Minutes 11<sup>th</sup> May and 3rd June 2020 – to consider the approval of the minutes as a correct record:**

It was **resolved** to approve and sign the minutes as a correct record

**5. Mid Devon District Council – Planning Applications – to consider the following applications upon which MDDC had asked the Council to comment:**

Reference: 20/00475/FULL  
Proposal: Retention of two ponds  
Location: Land at NGR 27432293671 (Thorne Cross Farm) Cheriton Bishop  
Applicant: Mr R Toms

It was **resolved** that the Council was neutral in respect of this application but to seek the following conditions:

- the ponds should be used for private enjoyment only
- the field in which they are situated should remain in agricultural use as a meadow with ponds and not become a garden or amenity area
- there should be no commercial use or development
- the field in which the ponds are situated should remain part of Thorne Cross Farm and not be sold off separately

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Reference: 19/01188/FULL  
Proposal: Change of use of agricultural land to allow 1 pitch for the siting of 1 static caravan 2 touring caravans and associated works for the use of a gypsy and traveller family  
Location: Land at NGR 276600 96594 (North of Shortacombe Farm)  
Applicant: Mrs A Tyrer

It was **resolved** that the revised information sent to MDDC is only in respect of foul drainage. The revision is not relevant to any of the Council's previously submitted objections which therefore remain as before. These are: highway access, removal of ancient hedge, unsuitable site that does not meet government criteria and is in an isolated situation, MDDC already had identified sufficient sites to meet targets, there are no services on site and there are no transport links or services within reasonable distance.

Reference: 20/00824/FULL  
Proposal: Erection of an agricultural storage barn  
Location: Land at NGR 275775 095053 (Wolfgar Barn) Cheriton Bishop  
Applicant: Mr R Hind

It was **resolved** that the Council is neutral in respect of this application and to make no additional comments.

**6. Mid Devon District Council – Planning Decisions** – to note the following Planning Application which MDDC had approved with conditions as filed:

Reference: 20/00577/FULL  
Proposal: Extension of domestic garden and erection of two single storey rear extensions  
Location: Brambleside Cheriton Bishop  
Applicant: Mr M Tripp

**7. Mid Devon District Council – Planning Refusal** – to note the following Planning Application which MDDC had refused for reasons as filed:

Reference: 20/00251/OUT  
Proposal: Outline for the erection of 3 dwellings (Revised Scheme)  
Location: Land and buildings at NGR 277638 93018 (East of Hill View) Cheriton Bishop  
Applicant: Mr P Nickells

**8. Lease of Glebelands Play Area** – to consider whether to enter into a lease of Glebelands Play Area with MDDC:

Councillors discussed their concerns that they do not have the right experience or knowledge about playground inspections which they would be required to make, if they take on the lease, to ensure the equipment and play area are safe. It was

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**resolved** that the Clerk should contact MDDC to find out whether it will keep the playground open if the Council does not enter into the lease. The Clerk to explain the Councillors' concerns to MDDC. Clerk also to ask whether, if the Council did take on the lease, MDDC would continue to inspect the playground if paid for the service.

9. **War Memorial** – to consider the next steps with regard to the removal of the existing surface and laying of a new surface at the War Memorial:

Councillors noted that the works required at the War Memorial do not meet the criteria for S106 funding. Councillors considered Cllrs Penny and Coren's suggestion that, if the works were for creating a memorial garden at the site, an application could be made to the S106 General Fund. Councillors expressed concern about maintenance of such a garden.

Councillors noted that a public footpath crosses the memorial and that the surface needs to be made safe as soon as possible as it is a trip hazard. It was **resolved** that the **Clerk** should write to Cllr Way, Steve Tucker and the Highways Department to inform them that Councillors have serious concerns about the safety of the surface and request Highways come out to inspect and then make the surface safe. **Cllr Endacott** will also speak with Steve Tucker.

10. **Recycling** - to consider the request for provision for the recycling of hard to recycle items:

Councillors took note of comments made by residents of Glebelands regarding the suggestion that recycling bins might be placed on the car park at Glebelands and agreed this was not appropriate. Councillors **resolved** that, as there is clearly a wish in the parish that more items be recycled, MDDC should be contacted to request that hard to recycle items be collected by MDDC in a separate box on the fortnightly waste collection days. **Cllr Coren** to action.

11. **Public Space Protection Order (PSPO)** – to consider a response to MDDC's proposed PSPO in relation to Dog Control:

After discussion it was **resolved** that the Council would not respond collectively but that councillors could each respond to the survey if they wished to as the survey was aimed at individual residents. Concerns were expressed about the enforcement of the Order.

12. **Climate Change** – to receive an update on Climate Change initiatives:

Cllr Wood reported that she will be joining the Mid Devon Climate Conversation on Friday 26<sup>th</sup> of June. An earlier Conference she had hoped to join had been cancelled.

13. **Devon Air Ambulance (DAA) Landing Site** – to receive an update/consider next steps:

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Cllr Dicker reported that he was awaiting an update on progress from DAA. **Clerk** to contact DAA to ask for an update.

- 14. Insurance Renewal** – to consider the renewal of the Council’s insurance with Community First:

It was **resolved** to renew the insurance. **Clerk** to action and amend the figures at Part 3 of the Policy.

- 15. Accounts 2020/21** – to approve the following payments and receipts:

The following payments were approved and receipts noted

**Payments:**

Zoom Software (refund to Clerk)	£7.19
St Thomas (paper)	£19.18
Spalding Hall (hall hire)	£96
Clarity Copiers (copying)	£62.03
Savills (amenities rent in advance 24/6/20 – 23/6/21)	£327
Savills (increased rent 24/6/19 – 23/6/20)	£32.45
Clerk Pay (20/4/20 – 31/5/20)	£426.72
P Clapham (Internal Auditor)	£55

**Receipts:**

Trindle Newspapers	£126
DCC Locality Fund	£500

- 16. Internal Auditor’s Report 2019/20** – to receive and note the Internal Report:

It was **resolved** to receive and note the Internal Auditor’s Report

- 17. Annual Governance Statement 2019/20** – to resolve to agree the Annual Governance Statement:

It was **resolved** to approve the Annual Governance Statement

- 18. Annual Accounting Statement 2019/20** – to resolve to agree the Annual Accounting Statement:

It was **resolved** to agree the Annual Accounting Statement

- 19. Certificate of Exemption from an External Audit** - to resolve to certify that the Council is exempt from an External Audit:

It was **resolved** to certify that the Council is exempt from an External Audit

- 20. To receive a report from the Chairman** (for information only):

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The owner of Higher Shippon has agreed to remove the caravan from the site. Temporary buildings remain. The Asset of Community Value Nomination form for The Old Thatch has been completed and is with the Clerk to submit. A reminder that Church Lane will be closed on 28<sup>th</sup> and 29<sup>th</sup> July. The tree butt opposite The Old Thatch Inn has been removed. There is space for more trees on the verge.

**21. To receive a report from Councillors (for information only):**

Cllr Wood reported that, for reasons of accuracy, she was recording the meeting and would be recording future meetings.

Cllr Wood thanked the Clerk and Cllr Way for setting up the £500 grant from the Locality Fund which is to be paid to the Cheriton Bishop Support Group. A parishioner has reported that the public footpath sign at Thorne Cross has disappeared.

Cllr Bastyan reported that a parishioner had contacted her suggesting Cheriton Bishop enter the Best Kept Village award. Cllr Vooght explained that the village had in the past won the award and subsequently, as a past winner, in the next year the village entered the competition it had been put in a very competitive category which required more resources than were available. Cllr Bastyan will suggest that the parishioner put the suggestion on the Cheriton Bishop Facebook page

Cllr Dicker reported that very large signs had been erected at the entrance to Little Mounson. Cllr Coren wil speak with the landowner.

**22. To receive a report from Councillor Way (DCC): (for information only)**

Cllr Way was not present.

**23. To receive a report from MDDC Councillors (for information only):**

Cllr Coren reported that it was difficult to obtain information from MDDC officers as many had been seconded to Covid-19 grant funding. MDDC has given out £18 million in grants to local businesses to provide relief during the lockdown.

**24. Correspondence: to receive a report from the Clerk of correspondence received:**

There was no relevant correspondence of which Councillors were not already aware.

**25. Dates of Next Meetings:**

13<sup>th</sup> July, 14<sup>th</sup> September, 12<sup>th</sup> October, 9<sup>th</sup> November, 14<sup>th</sup> December

Signed .....

Date .....

Signed .....

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