

CHERITON BISHOP PARISH COUNCIL

Minutes of the Cheriton Bishop Parish Council Meeting held on the 13th of July 2020 using virtual Zoom technology as permitted by the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England & Wales) Regulations 2020

Present: Cllr Milton (Chairman), Cllr Bastyan, Cllr Dicker, Cllr Endacott, Cllr Vooght, Cllr Wood, Cllr Coren (MDDC), Cllr Penny (MDDC) and Cllr Way (DCC)

In Attendance: The Clerk

1. To receive and accept apologies:

No apologies had been received.

2. To receive declarations of interest – to receive declarations of personal and disclosable pecuniary interest in respect of items on the Agenda:

There were no declarations of interest.

3. Public Involvement: to receive public comment on items on the Agenda:

No members of the public were in attendance.

4. Cheriton Bishop Council Meeting Minutes 15th June 2020 – to consider the approval of the minutes as a correct record:

It was **resolved** to approve and sign the minutes as a correct record

5. Mid Devon District Council – Planning Applications – to consider the following application upon which MDDC had asked the Council to comment:

Reference: 20/00619/FULL

Proposal: Conversion of agricultural building to a dwelling previously approved under 19/01374/PNCOU, change of use of agricultural land to residential, erection of a garage with new access and landscaping

Location: Medland Farm Barn, Cheriton Bishop

Applicant: Mr W Cull

It was **resolved** to object to this application and to request that it go before the MDDC Planning Committee. Councillors objected for the following reasons: the development is outside the settlement area of Cheriton Bishop, it is obtrusive and out of keeping with the landscape, it is not in keeping with the neighbouring listed property, there are highway access and drainage issues with such a large property and the local infrastructure will not support a development of this size.

Signed

Date

6. **Dartmoor National Park Authority - Planning Application** – to consider the following Planning Application upon which DNPA had asked the Council to comment:

Reference: 0268/20
Proposal: Construction of tennis court and associated works
Location: Higher Eggbeer, Cheriton Bishop
Applicant: Mr A Scott-Lawson

After discussion it was **resolved** to support this application. (For: Cllrs Bastyan, Dicker, Endacott, Milton, Vooght. Against: Cllr Wood). Councillor Wood voted against on the grounds that the NPPF gives National Parks the highest status of protection to conserve the landscape and its scenic beauty and that development should be limited unless it is in the public interest. Councillors stated that they rely on DNPA to apply its guidelines correctly. Councillors noted that the application is unclear as to the size of the development and the fencing to be used and asked for clarity on these issues.

7. **Appeal Re-Determination - APP/Q1153/W/19/3230781 – Land North of A30 Junction, Whiddon Down** - to consider whether to make a comment or modify/withdraw previous comment:

It was **resolved** to leave the comments previously submitted unchanged.

8. **Vacancies for two Councillors** – to consider the applications received for the two vacancies:

After consideration of the applications which were all very worthy it was **resolved** to request Ruth Salmon and Gill Westcott to join the Parish Council as Councillors. **Clerk** to contact all applicants and arrange for Ruth Salmon and Gill Westcott to be co-opted at the September meeting if they are agreeable.

9. **Glebelands Play Area** – to consider whether to enter into a lease of Glebelands Play Area with MDDC and alternative use of the site if the equipment is not upgraded and the play equipment is removed:

It was **resolved** to enter into a lease of the Play Area to safeguard its future, with safety checks, grass cutting, hedge cutting and bin emptying to be carried out by MDDC at the expense of the Parish Council (approximately £1500 pa). (For: Cllrs Bastyan, Dicker, Endacott and Milton. Against: Cllr Wood. Abstain: Cllr Vooght)

10. **War Memorial** – to consider the next steps with regard to the removal of the existing surface and laying of a new surface at the War Memorial:

Cllr Endacott reported that he had spoken with Steve Tucker (DCC Highways) who will be inspecting the surface and reporting back.

Signed

Date

11. **Recycling** of hard to recycle items - to agree a response to the request for provision of hard to recycle items:

It was **resolved** that the Clerk should put the response prepared by Cllr Wood on the Cheriton Bishop Facebook page and write to the originator of the request.

12. **CIL/S106 Funding** – to consider projects for listing as S106 projects with MDDC:

It was **resolved** that the following projects should be listed: replacement seating at the war memorial, planters by road signs, purpose built supports for hanging baskets at the bus shelters and the planting of bulbs and shrubs. **Clerk** to action.

13. **LGA New Model Code of Conduct** – to consider a response to the LGA draft New Model Code of Conduct:

The Clerk reported on the draft Code and how it differed from the Council’s existing Code of Conduct. It was **resolved** that Councillors could respond individually if they wished but that the Clerk should make a collective response about resolution procedures, which should not lie with Parish Councils.

14. **Climate Change** – to receive an update on Climate Change initiatives:

Cllr Wood reported that she attended the Mid Devon Climate Conversation on Friday 26th of June, which was a good opportunity to connect with other Climate Change lead Councillors. MDDC is showing tremendous drive in meeting its net zero targets. Cllr Wood will present to the Parish Council any future initiatives which can be of benefit to the Parish.

15. **Compliance with Website Accessibility Requirements** – to consider a plan of action and accessibility statement:

The Clerk reported on the requirements due to apply from 23rd September which provide that the Council is required to make reasonable adjustments to its website so that it is accessible to as many people as possible including those with impaired vision, motor difficulties and learning disabilities. The first stage is to include an accessibility statement on the website by 23rd September. It was **resolved** that the Clerk should ask Visionict to write the statement and put it on the website at a cost of £45 plus vat.

16. **Devon Air Ambulance (DAA) Landing Site** – to receive an update/consider next steps:

Cllr Dicker reported Toby Russell of DAA had apologised for the delay in updating the Council and had provided an update on a visit to the proposed site. He is now waiting to hear back from the landowner.

Signed

Date

- 17. P3 Footpath Scheme** - to consider entering into a Parish Paths Partnership (P3) Scheme with DCC:

Cllr Wood reported on the Scheme the main aim of which is to improve the condition of local footpaths and keep them open and used properly. Parish Councils receive a grant each year from DCC to carry out rights of way work. Cllr Wood volunteered to take on the role of P3 Coordinator if the PC does join the Scheme and also the role of Footpath Warden. Cllr Dicker, the current Footpath Warden (although not shown as such on the PC website) agreed to stand down from the role. With regard to the P3 Footpath Scheme it was **resolved** to obtain clarification on whether DCC will continue to carry out at its own expense major repairs which need, for example, the use of heavy equipment and on whether the funding provided under the scheme will be in addition to that which is already available for works which DCC carries out. **Clerk/Cllr Wood** to action.

- 18. Asset register** – to review and approve the Asset Register:

The Asset Register was reviewed and amended.

- 19. Insurance** – to review and agree the items detailed in Part C – All Risks of the Council’s Community First Insurance Policy:

The items listed at Part C were reviewed. **Clerk** to ask that the sum insured for the Printer be amended. **Cllr Milton** to arrange a valuation of the Chain of Office.

- 20. Accounts 2020/21** – to approve the following payments and receipts:

The following payments were approved:

Payee	Amount	Allocated Budget
Zoom Software (July)	£7.19	Administration
Clarity Copiers	£101.23	Publications & Printing
Clerk Pay (June)	£284.48	Salary
Visionict	£53	Website
St Thomas	£67.10	Publications & Printing

The receipt of the VAT refund for 2019/20 in the sum of £749.223 was noted. The Clerk reported on the financial situation against budget, which was healthy. The Clerk reported that the accounts for 2019/20 were now on the PC website for public inspection. The inspection period runs from 24th June to 7th August.

Signed

Date

21. To receive a report from the Chairman (for information only):

There has been no more interest in the proposed First Aid course. The Clerk's 13 week probationary period is completed.

22. To receive a report from Councillors (for information only):

Cllr Vooght reported that a parishioner had approached him regarding the cutting down of trees within the parish and he had also been approached about the signs which have been erected at a property on the Yeoford road.

Cllr Wood noted that no more information has been received about the enforcement of planning issues at Southill Farm.

Cllr Endacott proposed the date of 26th September for the Autumn Village Clean up. This will of course be subject to any Covid-19 restrictions that will be in force at the time and all necessary safety measures will be taken. **Clerk** to put on Facebook and give details to the Newsletter editor stating that an update will be provided nearer the time

23. To receive a report from Councillor Way (DCC): (for information only)

MDDC officers continue to work from home. Bearing in mind the Covid-19 pandemic the Scrutiny Committee has recognised the importance of ensuring that the autumn programme of flu inoculations is carried out as quickly as possible and has been assured that plans are in place to escalate this. The Greater Exeter Strategic Plan will have implications for road and railways but should not otherwise affect the Parish.

24. To receive a report from MDDC Councillors (for information only):

Cllr Coren reported he will check whether MDDC will require a risk assessment for the Autumn Village Clean up. MDDC has reviewed its Animal Welfare Licensing Policy, which will make boarding kennels, dog breeders, pet shops and riding establishments more accountable.

25. Correspondence: to receive a report from the Clerk of correspondence received:

An email has been received from a parishioner about speeding and excessive noise from motorbikes on the old A30, especially at weekends. The 60 mph speed limit is being ignored. The parishioner has been requesting help with this issue for months without success. Clerk to respond to the parishioner and contact the PCSO to request speed checks and liaise with Tedburn St Mary PC.

26. Dates of Next Meetings:

14th September, 12th October, 9th November, 14th December

Signed

Date

Signed

Date