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## **CHERITON BISHOP PARISH COUNCIL**

### **Policy on Anonymous Communication**

Cheriton Bishop Parish Council (“the Council”) will not normally take any action in response to an anonymous communication, but reserves the right, at its discretion, to act in particular cases where the following criteria are met:

- It is not of a trivial, frivolous, vexatious or malicious nature
- The information is considered to be credible and capable of investigation
- It raises an issue of legitimate concern to the Council and the community

The Council wishes to ensure that members of the public are able to approach it if they believe they have a genuine reason for their personal details to remain confidential. In such cases they should raise this with the Clerk at the time of writing by providing details of why they believe their name should be withheld.

Adopted by the Council on 8<sup>th</sup> February 2020