



## CHERITON BISHOP PARISH COUNCIL

Clerk: Jane Clark. Tillerton Barn, Tedburn St Mary, Exeter EX6 6ER.

Tel 07467 011595 [clerk@cheritonbishop-pc.org.uk](mailto:clerk@cheritonbishop-pc.org.uk)

Chair: Cllr P. O'Neil

Councillors, you are hereby summoned to attend a meeting of **Cheriton Bishop Parish Council** which will be held at approximately **7.40 pm** following the Parish Assembly and AGM on **Monday, 11<sup>th</sup> May, 2026** at **The Spalding Hall, Cheriton Bishop** for the purpose of transacting the business below. Members of the public and press are invited to attend the meeting.

**Jane Clark, Clerk**

**Published 5<sup>th</sup> May, 2026.**

### AGENDA

1. To receive Declarations of Interest (see code of conduct and guidance notes) Councillors are reminded of the need to update their register of interests. Declarations of any potentially prejudicial interests in agenda items, and their nature. (Councillors with such interests must leave the room for the relevant items). Declarations of any other personal/non-registrable interests in items on the agenda and their nature.
2. Public Discussion: an opportunity for members of the public to make representations, answer questions and give evidence in respect of any item of business on the Agenda or raise issues for future consideration at the discretion of the Chair. The period of time designated for public participation shall not exceed 10 minutes. Members of the public are not allowed to raise issues when the Council is in committee.
3. **To receive and accept apologies.**
4. **To approve the co-option of a new councillor.**
5. **New councillor to sign Declaration of Acceptance of Office.**

#### 6. Planning

26/00545/FULL TREABLE Farm, Hittisleigh.

Extension to existing farmyard, formation of access track, and erection of a general-purpose agricultural building.

#### 7. Planning Decisions

Appeal Ref: 6004022 Land at Little Mounson, Cheriton Bishop

The appeal is made under section 78 of the Town and Country Planning Act 1990 (as amended) against a refusal to grant planning permission. • The appeal is made by Mr Geoff Smith against the decision of Mid Devon District Council. • The application Ref is 25/00428/FULL. • The development proposed is described as "this application seeks planning permission for the residential development of 2no. dwellings at Little Mounson, Cheriton Bishop

The appeal is dismissed.

8. To review, approve and sign the exemption certificate for AGAR 2025-2026.
9. To review, approve and sign the Annual Governance Statement 2025-2026.



10. To review, approve and sign the Accounting Statements 2025-2026.
11. To approve the dates for the Exercise of Public Rights as Wednesday, 1<sup>st</sup> July 2026 – Tuesday, 4<sup>th</sup> August, 2026.
12. To consider the draft minutes of the March Parish Council meeting as a correct record. Note, April meeting cancelled.
13. To receive reports from MDDC Councillors - for information only.
14. To receive a report from Devon County Council (DCC) - for information only.
15. To confirm arrangement for an open event for community members to discuss issues and suggestions with councillors.
16. To confirm plans for the Village Party.
17. Consider submitting an expression of interest for transfer of ownership of Glebelands Play Area to the Parish Council.
18. Repairs & Maintenance – to consider any repairs and maintenance needed for PC assets.
19. To receive and approve monthly income and expenditure report and bank reconciliation as at 31<sup>st</sup> March, 2026.
20. Accounts - to approve the following payments.

**APRIL**

Supplier	Service	AMOUNT	VAT	TOTAL
Mrs Jane Clark	Clerk's salary	£410.79	No	£404.56
HMRC	Clerk's PAYE	£105.80	No	£103.25
Clarity Copiers	Newsletter pages	££39.88	£7.98	£47.86
Spalding Hall	Hall hire x 2 month	£15.00	No	£15.00
Spalding Hall	Newsletter storage and collation x 2 (97700 & 97704)	£106.00	No	£106.00
VisionICT	Hosting email account 2026-2027 (Paid March)	£96.00	No	£96.00
VisionICT	Website hosting (Paid March)	£146.47	£29.29	£175.76
Information Commissioner's Office	Annual fee	£52.00	No	£52.00
Lawrence Wilson	For February and March mowing of Village Green	£140.00	No	£140.00
RoSPA Play Safety	For annual play area safety inspection	£99.00	£19.80	£118.80
VisionICT	SSL Certificates	£50.00	£10.00	£60.00
Devon Association of Local Councils	Annual Subscription and affiliation fee	£276.00	£41.47 (part)	£317.47



**MAY**

Supplier	Service	AMOUNT	VAT	TOTAL
Mrs Jane Clark	Clerk's salary	£410.79	No	£404.76
HMRC	Clerk's PAYE	£105.80	No	£103.05
Clear Councils	Council annual insurance	£886.24	No	£886.24
Spalding Hall	Newsletter storage and collation x 3 months (outstanding invoices from Jan ,25 – April '26. 7000, 7002, 7004.	£159.00	No	£159
VisionICT	Hosting email account 2026-2027 (Paid March) 7000, 7002, 7004.	£96.00	No	£96.00
VisionICT	Website hosting (Paid March)	£146.47	£29.29	£175.76
Information Commissioner's Office	Annual fee	£52.00	No	£52.00
Moretonhampsteadnet	Annual hosting for village website and cheritionbishop-pc.org	£42.50	No	£42.50
Devon Rural Hub	Annual village event venue hire	£70.00	No	£70.00
Lawrence Wilson	Mowing services	£150.00	No	£150.00
Clarity Copiers	Printed pages for newsletter	£36.48	£7.30	£43.78

**21.** To receive reports from Councillors: for information only.

**22.** To receive reports from Councillors: for information only.

**23.** To receive report from clerk: for information only.

Dates of next three meetings (second Monday of the month) at Spalding Hall,  
8<sup>th</sup> June, 2026. 13<sup>th</sup> July and 14<sup>th</sup> September 2026