



**Minutes of the Cheriton Bishop Parish Council meeting held at 7.00 pm on
Monday, 14th September, 2026 at The Spalding Hall, Cheriton Bishop.**

Present: Chair Peter O'Neil, Vice Chair Cllr R. Marshall, Cllr A. Fry, Cllr C. Royle and Cllr N. Savage and three members of the public present. Attending. Parish Clerk – J Clark

1. To receive Declarations of Interest. None

2. Public Discussion: The council were made aware that the maintenance contract for the defibrillator on the main road is due for renewal. Clerk to place an item on the October agenda for further discussion. **CLERK TO ACTION**

The council were reminded that the village 'clean up' session is successful and continues to benefit the village. However, support from Mid Devon District Council is now considerably restricted, no longer delivering equipment for the clean up, meaning organisers must arrange pick up from Tiverton, and not providing suitable refuse sacks. The parish council agreed to write a letter of complaint about the lack of support for this activity. Chair to write to MDDC. **CHAIR TO ACTION**

The Chair thanked the 'clean up' team for raising these important issues and for their all their hard work now and previous years.

3. To receive and accept apologies. None

4. Planning

26/00932/PNAG Prior Approval for the deposit of inert material to create an additional Additional level farmyard area for farm vehicles and machinery parking and manoeuvring
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Treable Farm Hittisleigh

The council acknowledges this is a prior approval application but is very concerned about the possible consequences. A recent experience in Tedburn St Mary of a similar application resulted in many months of heavy vehicles being used to level an agricultural site causing damage to roads and adversely affecting residents along to the routes both in and out of the village. Cheriton Bishop Parish Council wants confirmation that heavy lorries associated with this application will not be going through Cheriton Bishop and Crockernwell, both of which have housing close to the roads.

5.

26/00812/HOUSE 32 Glebelands Cheriton Bishop
Erection of an extension and removal of existing chimney

Approved by MDDC

26/00806/FULL North of Thorne Cross Farm Cheriton Bishop Devon
Erection of a temporary self-build agricultural workers dwelling and associated works

Approved by MDDC



- 6. To consider the draft minutes of the July meeting and the August Extraordinary meeting as correct records.** The council resolved to approve the July minutes unanimously by a show of hands. The council approved the August Extraordinary Meeting by 3 for and 2 abstentions due to absence.
- 7. To receive reports from MDDC Councillors - for information only.** None
- 8. To receive a report from Devon County Council (DCC) - for information only.** None
- 9. To consider ways of improving the safety of the pedestrian route between Glebelands and the GP surgery.**
Cllr Marshall updated the council with dangers identified along this route and other key pedestrian routes nearby. A hard copy of his report, including photographs, was circulated. The Chair thanked Cllr Marshall for all his hard work. Cllr Savage added that she has been told by a parishioner that a 'No Through Road' sign would be helpful at the entrance to the section of Glebelands leading to the playground. Cllr Marshall responded that he would add this to his report. Cllr O'Neill added that he believes the road close to the entrance to the GP surgery car park represents the biggest risk. Cllr Marshall responded that he will also add this to the report. Cllr O'Neill recommended that the council approach Highways to address these issues and discuss options. **CLLR MARSHALL AND CHAIR TO ACTION. CLERK TO FORWARD TO HIGHWAYS ONCE REPORT COMPLETE**
- 10. To update council regarding progress on restarting the Road Warden Scheme (from item 7 June minutes)**
Cllr Marshall reported that since the June meeting the potholes discussed have now been filled. Chair said he would discuss with neighbouring parishes to see if volunteers and resources can be shared should Cheriton Bishop reintroduce the Road Warden Scheme. Cllr O'Neill to contact Hittisleigh PC.
CHAIR TO ACTION
- 11. To update council on pending discussions about a site for Community Allotments.** The council voted unanimously by a show of hands to support a provisional agreement with a potential provider, should Cllrs O'Neill and Marshall be able to reach one at their meeting with the landowner on Monday 21/9. Also, in response to a request from Drewsteignton Parish Council, for a contribution towards costs, the parish council voted unanimously by a show of hands to give £200, as Drewsteignton Allotments are open to residents of Cheriton Bishop. **CLERK TO ACTION**
- 12. To share an update on the process for collecting suggestions from the community for the use of S106 funding from the Bunny Homes development and consider further actions required.** From feedback Cllr Savage reported that the most popular item among those suggested by community members is an outdoor exercise facility. Cllr Savage to provide a summary of the suggestions received in time for the October meeting.
CLLR SAVAGE TO ACTION. CLERK TO PLACE ON OCTOBER AGENDA.
- 13. Repairs & Maintenance – to consider any repairs and maintenance needed for PC assets. To include an update on the gate to the play area from Cllr Marshall (item 9 June minutes). Update on quotes for handrail from Old Thatch Car Park to Hescane Park.** Cllr Marshall has been unable to find a contractor to adapt the noisy gate to the play area but work continues. A new gate may be a suitable item for S106 expenditure and this will be considered. The quotes for a handrail from the Old Thatch car park to Hescane Park have been received by Cllr Marshall and again the council agreed this may also be a suitable project for s106 expenditure. So, this item deferred until the money is available. Cllr Marshall to get quotes and report back to council. **CLLR MARSHALL TO ACTION**



Cllr Marshall also updated the parish council about the provision of new 'village gateway' signs bearing the village name as well as the speed limit through the village. The clerk advised that if the 30mph sign is integral to the design of the signs then Highways have indicated they may pay for or contribute towards the cost.

- 14. To receive and approve monthly income and expenditure report and bank reconciliation as at 31st August, 2026.** Deferred to October meeting.

- 15. Accounts - to approve the following payments.** Record of both August and September payments as no meeting in August. The council approved the payments unanimously by a show of hands.

Name	Service	Net	VAT	Total
Jane Clark	Salary (Aug)	£404.76	No	£404.76
HMRC PAYE	PAYE and NI	£103.05	No	£103.05
DALC	Cllr training	£40.00	£8.00	£48.00
Jane Clark	Salary (Sept apportioned and back pay to Apr re pay award)	£337.27	No	£337.27
HMRC PAYE	PAYE and NI	£103.05	No	£78.00
DMpayroll	Payroll services	£66.00	£13.20	£79.20
DALC	Delegate at DALC AGM	£50.00	£10.00	£60.00
Spalding Hall	Collation and storage of newsletter	£106.00	No	£106.00 (Paid)
Spalding Hall	Hall hire	£15.00	No	£15.00 (Paid)
Spalding Hall	Newsletter collation and storage	£53.00	No	£53.00
Clarity Copiers	Pages for newsletter	£44.00	£8.80	£52.80

- 16. To discuss the recruitment of a new parish clerk and any actions required in advance of the next meeting.**

The post has been advertised and responses received, interviews to commence promptly. The clerk was thanked by the council.

- 17. To receive reports from Councillors. For information only.** Chair reported that the community assets transfer request for the Village Green had been received by MDDC and that request are under review and further information forthcoming once the local authority, (MDDC) has assessed all applications.

Since the council recently decided not to pursue the development of a Neighbourhood Plan, the Chair suggested it might consider a simpler and less costly Community Planning Framework. He had circulated an example of this from Newton St Cyres PC. To be added to the October meeting agenda. **CLERK TO ACTION**

The Chair reported that, further to recent correspondence he has received, MDDC Cllr Chenore is still committed to calling in the Little Mounson planning application and he would keep councillors updated.

Cllr O'Neill confirmed he has painted the eastbound bus stop and plans to paint the other one shortly.

- 18. To receive report from clerk: for information only.** None